



REQUEST FOR QUOTATION

Date: March 21, 2019

RFQ No. 2019-096

Sir/Madam:

The **Philippine International Convention Center**, through its Bids and Awards Committee, intends to procure **SUPPLY, DELIVERY AND INSTALLATION OF THREE (3) UNITS DIGITAL SIGNAGES 32" LED SCREEN WITH FRAMES, ACCESSORIES AND SOFTWARE LICENSE AT MEETING ROOMS 11, 12 AND 14**, with an **Approved Budget for Contract (ABC) of Two Hundred Ten Thousand Pesos (Php 210,000.00), VAT Inclusive**, which will be undertaken in accordance with Section 53.9 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your **best offer** for the service/s described herein, subject to the Terms of Reference provided for this RFQ. Submit your quotation/offer duly signed by you or your duly authorized representative not later than **5:00 p.m. of March 28, 2019**. A copy of the following are required to be submitted along with your quotation/offer:

- a. **2019 Mayor's/Business Permit**
- b. **BIR Registration Certificate**
- c. **PhilGEPS Registration Number**
- d. **Omnibus Sworn Statement. (To be submitted by the lowest complying and responsive offeror prior to issuance of Notice of Award to the winning bidder/supplier)**

Open quotations may be submitted manually or through facsimile or email at the address and contact numbers indicated below.

For any clarifications, you may contact **Ms. Cathy D. Esteban** at telephone no. **(02) 789-4761** or email address at cdesteban@picc.gov.ph.


ENGR. ALBERTO C. GONZALES
OIC, Procurement Unit

TERMS OF REFERENCE

I. PROJECT TITLE:

Supply, Delivery and Installation of Three (3) Units Digital Signages 32" LED Screen with Frames, Accessories and Software License at Meeting Rooms 11, 12 and 14

II. APPROVED BUDGET FOR CONTRACT (ABC):

Two Hundred Ten Thousand Pesos (Php 210,000.00), VAT Inclusive

III. SPECIFICATIONS:

1. Item: SAMSUNG 32" LED Screen with MagicInfo Software License (MagicInfo Software should be compatible with our existing system), frame and bracket
2. Quantity: Three (3) units
3. The LED Screen shall be:
 - A. Display Panel
 1. The Display panel must be Industrial Grade Monitors designed for prolonged usage as a tool for visual communication or a medium for digital signage. It must be capable of 24/7 Operations.
 2. The Panel must be high in luminance designed for Digital Signages. It must be capable of Landscape and Portrait panel orientation.
 3. The Display panel must have embedded management software (System on Chip) which eliminates the need for an additional PC or media player, even for touch interactivity, and includes Wi-Fi capability for conveniently playing or controlling content from a mobile device.
 4. The embedded content management software must have the following features:
 - a. Built In Player
"Supported format: Powerpoint, Photo: JPG, PNG, BMP, GIF / Video: MP4, AVI, MOV, WMV, SWF, MKV"
 - b. Built In Schedule
- Manage schedule of content playing and transition
 - c. Built In Signage Templates

- More than 100 templates for Portrait and Landscape mode.

B. Device and Content Management Solution includes the following features:

1. Smart Scheduling
 - a. Control devices schedule content while organising and publishing content through web browser.
 - b. Set a schedule for LFDs to automatically power on/off, volume up/down, or select input source, controls conveniently located on the on-screen menu.
2. Narrowcasting
 - a. Ensuring the right information gets to the right audience every time.
3. Remote Management
 - a. Lets you control a large number of monitors through their embedded RS232 and RJ45 interfaces. Easy and intuitive to use, you can control monitors over short and long distances.
4. Content Creation and Design Capability
 - a. Create content loop and design layout using different file formats like images, various videos, flash animations, get web feeds and display websites and play PowerPoint presentations without losing its pre-set animations.
5. Multiple Content Layout
 - a. Layout contents with different file formats either full screen or into multi-regions of content playing simultaneously.
6. Built-in Layout Templates
 - a. Easily upload contents and produce complex layouts with preset templates via USB and the remote server.

C. Display: 32" Slim Direct-LED Backlight, 1920 x 1080, 450 nits, 178° / 178°

Connectivity:

Input:

Video: VGA (D-Sub 15 Pin), DVI-D, DisplayPort 1.2,
Component/Composite, HDMI,

Audio: Stereo Mini Jack

Output:

Video: DisplayPort 1.2 (Loop-Out)

Audio: Stereo Mini Jack

External Control: RS232C (In/Out) thru Stereo Jack, RJ45



Features:

Hardware: Super Clear Coating, Temperature Sensor, Videowall (15x15), Pivot Display, WiFi Module Embedded, AllShare Screen Mirroring, SD Card Slot

Software: Magic Clone (to USB), Image Rotation, Button Lock, Smart Scheduling, Smart F/W update, Built In MagicInfo Player S2, S3, S4 Predefined Template for Vertical Usage, Multi-Channel, Mobile Control, Event Schedule, Backup Player, PC-less Touch

IV. SCHEDULE OF REQUIREMENT:

All LED monitors and other peripheral requirements for this project shall be handled and delivered within forty-five (45) calendar days after receipt of the Notice to Proceed.

V. TERMS OF PAYMENT:

Payment shall be released within three (3) weeks after submission of the following:

- a. Billing Invoice
- b. Delivery Receipts
- c. Certificate of Completion and Acceptance
- d. Certificates of Training

VI. WARRANTY:

1. The supplier shall provide maintenance service level agreement which includes One (1)-Year warranty on system, parts and labor including on-site support upon acceptance of delivery of the hardware, service calls, repair or replace faulty items without any charge.
2. The obligation for the warranty shall be covered by retention money in an amount equivalent to ten percent (10%) of the total contract price. Said warranty obligation shall be released only after the expiration of warranty period, however, the same will be forfeited by PICC as part of payment for any damage if the contractor refuses or fails to restore/repair the damaged unit and/ or replace its damaged components/parts attributable to Contractor's negligence or poor workmanship.

VII. PERFORMANCE BOND:

Within ten (10) calendar days from receipt of the Notice of Award, but in no case later than the signing of the contract by both parties, the successful bidder shall furnish the performance security in any of the following forms:

- a. Cash or Cashier's check/Manager's check or Bank draft/guarantee issued by a Universal or Commercial Bank in the amount of ₱ 10,500.00, which is equivalent to five percent (5%) of the contract price.



- b. Surety bond, callable upon demand, in the amount of ₱ 63,000.00 which is equivalent to thirty percent (30%) of the Contract Price issued by a surety or insurance company duly certified by the Office of the Insurance Commission as authorized to issue such security.

VIII. SPECIAL CONDITIONS OF CONTRACT:

1. The supplier shall provide training for a minimum of two (2) MIS personnel to be conducted by the supplier's well-trained personnel to instruct on the following subject matter, upon completion of the project.
2. Trainings shall be conducted on-site.
3. Supplier shall provide printed training materials for each trainee including product manuals, course outline and workbooks.
4. Certificate of Training shall be issued.

IX. GENERAL CONDITIONS OF THE CONTRACT:

1. ALL PRICES QUOTED HEREIN ARE VALID, BINDING AND EFFECTIVE FOR ONE HUNDRED TWENTY (120) CALENDAR DAYS FROM DATE OF QUOTATION.
2. The Awardee shall be responsible for the source(s) of his services/equipment shall make deliveries in accordance with schedule, quality and specifications. Failure by the AWARDEE to comply with the same shall be ground for cancellation of the award.
3. The Awardee shall pick up RS and NTP issued in his favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or email shall constitute an official notice to the AWARDEE. Thereafter, if the RS remain unclaimed, the said RS shall be sent by messengerial service to the AWARDEE at the latter's expense. To avoid delay in the service of the requesting agency's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a NTP but fails to deliver the services within the time called for in the same order, he shall be extended a maximum of fifteen (15) calendar days under liquidated damages to make good his services. Thereafter if AWARDEE has not completed delivery of services within the extended period, the subject RS & NTP shall be cancelled and the award for the undelivered balance withdrawn from that AWARDEE. The PICC-BAC shall then purchase the required services from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for his disqualification from future bids of the same or all items, without prejudice to the imposition of other sanctions as prescribed under RA 9184 and its IRR-A.

5. All services by the contractor shall be subject to inspection and acceptance by the PICC.
6. A penalty of one tenth (1/10) of one percent (1%) of the total value of services/works shall be deducted for each day of delay in the delivery of the services.
7. All transactions are subject to withholding of creditable Value Added Tax (VAT) per Revenue Regulation No. 10-93.



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**TO: PHILIPPINE INTERNATIONAL CONVENTION CENTER
ROXAS BLVD., 1307 PASAY CITY**

Sir/Madam:

After having carefully read and accepted the Terms of Reference, I/we submit our documentary requirements and quotation/offer as follows:

DESCRIPTION	AMOUNT
Supply, Delivery and Installation of Three (3) Units Digital Signages 32" LED Screen with Frames, Accessories and Software License at Meeting Rooms 11, 12 and 14	

We undertake, if our quotation is accepted, to deliver the services in accordance with the delivery schedule specified in the Schedule of Requirements.

The PICC-BAC reserves the right to accept or reject any and all others, annul the procurement process, and refuse to make an award, without thereby incurring any liability to the affected offerors.

Signature over Printed Name

Position/Designation

Name of Company: _____

Address: _____

Office Telephone No./s: _____

Fax No: _____

Email Address/es: _____

Mobile No.: _____

