



REQUEST FOR QUOTATION

Date: May 28, 2019

RFQ No. 2019-121

Sir/Madam:

The **Philippine International Convention Center**, through its Bids and Awards Committee, intends to procure the **SUPPLY AND DELIVERY OF MEDICINES (LOT I) AND MEDICAL SUPPLIES (LOT II)**, with total **Approved Budget for Contract (ABC) of Sixty Eight Thousand Nine Pesos and Forty Centavos (Php 68,009.40)**, VAT Inclusive, which will be undertaken in accordance with Section 53.9 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your **best offer** for the item/s described herein, subject to the Terms of Reference provided for this RFQ. Submit your quotation/offer duly signed by you or your duly authorized representative not later than **5:00 p.m. of June 5, 2019**. A copy of the following shall be submitted along with your quotation/offer:

- a. **2019 Mayor's/Business Permit**
- b. **BIR Registration Certificate**
- c. **PhilGEPS Registration Number**
- d. **Omnibus Sworn Statement. (To be submitted by the lowest complying and responsive offeror prior to issuance of Notice of Award to the winning bidder/supplier)**

Open quotations may be submitted manually or through facsimile or email at the address and contact numbers indicated below.

For any clarifications, you may contact **Ms. Cathy D. Esteban** at telephone no. **(02) 789-4761** or email address at cdesteban@picc.gov.ph.


ENGR. ALBERTO C. GONZALES
OIC, Procurement Unit

TERMS OF REFERENCE

I. PROJECT TITLE:

Supply and Delivery of Medicines (Lot I) and Medical Supplies (Lot II)

II. APPROVED BUDGET FOR CONTRACT (ABC):

Lot I – Medicines:

Fifty Three Thousand Eight Hundred Forty Two Pesos and Thirty Seven Centavos (Php 53,842.37), VAT Inclusive

Lot II – Medical Supplies:

Fourteen Thousand One Hundred Sixty Seven Pesos and Three Centavos (Php 14,167.03), VAT Inclusive

TOTAL - Sixty Eight Thousand Nine Pesos and Forty Centavos (Php 68,009.40), VAT Inclusive

III. SPECIFICATIONS:

A. Medicines

Item No.	Quantity	Description
1	180 pieces	Aluminum hydroxide, Magnesium hydrogen, Simeticone reformulated
2	28 pieces	Betahistine Dihydrochloride, 8 mg
3	353 pieces	Cetirizine Dihydrochloride, 10 mg
4	40 pieces	Clonide Hydrochloride, 75 mg
5	236 pieces	Dequalinium Chloride Lozenges (Dequadine)
6	184 pieces	Dextromethorphan Hr + Phenylephrine HCL + Paracetamol
7	228 pieces	Hydroxyzine, 10 mg
8	316 pieces	Hyoscine N-butylbromine, 10 mg
9	282 pieces	Loperamide, 2 mg
10	444 pieces	Mefenamic Acid, 500 mg
11	40 pieces	Ambroxol, 75 mg
12	684 pieces	Paracetamol, 500 mg.
13	407 pieces	Phenylephrine HCl + Paracetamol
14	9 packs	Ipratropium/Albuterol, 2.5 mg (6 pieces/pack)



B. Medical Supplies

Item No.	Quantity	Description
1	32 boxes	Methyl Salicylate Patch 10's
2	224 pieces	Sterilized Plastic Strips 100's
3	15 pieces	Elastic bandage, 3x5
4	4 pieces	First Aid Paper Tape, 24mm x 5m
5	3 bottles	Naphazoline/Pheniramine
6	9 pieces	Camphor, Menthol Eucalyptus Oil, 10g
7	207 pieces	Disposable Mask (by 50's)
8	3 pieces	Sterilize Gauze Pad, 12 ply of 4" x 4"
9	15 pieces	Methyl Salicylate/Menthol – Topical 10ml
10	10 kits	Nebulizer Kit (adult) without mask

IV. SCHEDULE OF REQUIREMENT:

Complete delivery shall be within fifteen (15) calendar days after the receipt of Notice to Proceed.

V. TERMS OF PAYMENT:

Full payment within two (2) weeks after full delivery and final acceptance of Human Resources Management and Development Division's (HRMDD) authorized representative.

VI. GENERAL CONDITIONS OF THE CONTRACT:

1. All prices quoted herein are valid, binding and effective at least One Hundred Twenty (120) calendar days from date of quotation.
2. AWARDEE shall be responsible for the source(s) of supplies and make deliveries in accordance with the schedule and specifications. Failure by the AWARDEE to comply with the same shall be ground for cancellation of the award.
3. AWARDEE shall pick up PO issued in his favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or email shall constitute an official notice to the AWARDEE. Thereafter, if the PO remain unclaimed, the said PO shall be sent by messengerial service to the AWARDEE at the latter's expense. To avoid delay in the delivery of the requesting agency's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a NTP but fails to deliver the required product/s within the time called for in the same order, shall be extended a maximum of fifteen (15) calendar days under liquidated damages to make good his delivery.

5. All deliveries by the suppliers shall be subject to inspection and acceptance by the PICC.
6. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages.
7. Supplier shall guarantee that all deliveries shall be free from defects. Any defective item(s)/product(s), therefore which may be discovered by the PICC within three (3) months after acceptance of the same, shall be replaced by the supplier with seven (7) calendar days upon receipt of a written notice to that effect.
8. A penalty of one tenth (1/10) of one percent (1%) of the total value of the product(s)/goods purchased shall be deducted for each day of delay in the delivery of the product(s)/goods ordered.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. All transactions are subject to withholding of creditable Value Added Tax (VAT) per Revenue Regulation No. 10-93.

Qd

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Date:
RFQ No. 2019-121

TO: PHILIPPINE INTERNATIONAL CONVENTION CENTER
ROXAS BLVD., 1307 PASAY CITY

Sir/Madam:

After having carefully read and accepted the Terms of Reference, I/we submit our documentary requirements and quotation/offer as follows:

I. Supply and Delivery of Medicines which consist of the following items:

ITEM NO.	QUANTITY	DESCRIPTION	UNIT COST	TOTAL COST
1	180 pieces	Aluminum hydroxide, Magnesium hydrogen, Simeicone reformulated	₱	₱
2	28 pieces	Betahistine Dihydrochloride, 8 mg	₱	₱
3	353 pieces	Cetirizine Dihydrochloride, 10 mg	₱	₱
4	40 pieces	Clonide Hydrochloride, 75 mg	₱	₱
5	236 pieces	Dequalinium Chloride Lozenges (Dequadine)	₱	₱
6	184 pieces	Dextromethorphan Hr + Phenylephrine HCL + Paracetamol	₱	₱
7	228 pieces	Hydroxyzine, 10 mg	₱	₱
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9	282 pieces	Loperamide, 2 mg	₱	₱
10	444 pieces	Mefenamic Acid, 500 mg	₱	₱
11	40 pieces	Ambroxol, 75 mg	₱	₱
12	684 pieces	Paracetamol, 500 mg.	₱	₱
13	407 pieces	Phenylephrine HCl + Paracetamol	₱	₱
14	9 packs	Ipratropium/Albuterol, 2.5 mg (6 pieces/pack)	₱	₱
Sub-Total			₱	₱

II. Supply and Delivery of Medical Supplies which consist of the following items:

ITEM NO.	QUANTITY	DESCRIPTION	UNIT COST	TOTAL COST
1	32 boxes	Methyl Salicylate Patch 10's	₱	₱
2	224 pieces	Sterilized Plastic Strips 100's	₱	₱
3	15 pieces	Elastic bandage, 3x5	₱	₱
4	4 pieces	First Aid Paper Tape, 24mm x 5m	₱	₱
5	3 bottles	Naphazoline/Pheniramine	₱	₱
6	9 pieces	Camphor, Menthol Eucalyptus Oil, 10g	₱	₱
7	207 pieces	Disposable Mask (by 50's)	₱	₱
8	3 pieces	Sterilize Gauze Pad, 12 ply of 4" x 4"	₱	₱
9	15 pieces	Methyl Salicylate/Menthol – Topical 10ml	₱	₱
10	10 kits	Nebulizer Kit (adult) without mask	₱	₱
Sub-Total			₱	₱
GRAND TOTAL			₱	₱

NOTE: The goods are grouped in two (2) lots: Lot I – Supply & Delivery of Medicines and Lot II - Supply and Delivery of Medical Supplies. Evaluation and awarding shall be undertaken on a per lot basis.

We undertake, if our quotation is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

The PICC-BAC reserves the right to accept or reject any and all others, annul the procurement process, and refuse to make an award, without thereby incurring any liability to the affected offerors.

Signature over Printed Name

Position/Designation

Name of Company: _____

Address: _____

Office Telephone No./s: _____ Fax No: _____

Email Address/es: _____ Mobile No.: _____