



**REQUEST FOR SERVICES
(NON-PERSONAL SERVICES)**

Supplier: **Brighten Flowers & Fruits**
Address: 1758 Singalong corner J. Nakpil St. Malate Manila

R.S No. **018-19**
Date: May 02, 2019
Mode of Procurement: AMP-SVP
Department: ADM
Section: FPD

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Delivery: To be delivered as required or as needed within the contract period of One (1) year.

Payment: Within two (2) weeks after delivery & acceptance of the FPD's authorized representative & upon submission of required documents.

Unit	Description	Unit Cost	Total Cost
1 LOT	<p>Flower Arrangement - One (1) Year Supply of Flower arrangement (with vase) to be placed at the Information Counter of the Delegation Main Lobby Quantity: 26 Floral Arrangements</p> <p>Theme Samples:</p> <p>Theme 1 - Tropical 1. Bromeliads 2. Orchids (Dendrobium) 3. Anthurium (Holland variety not Baguio or Los Banos)</p> <p>Theme 2 - Elegant 1. Roses 2. Vanda, dancing lady orchids 3. Mums (Flower farm or Bukidnon variety)</p> <p>Theme 3 - Asian Zen 1. Hydrangea 2. Hypericum or other berries 3. Casa Blanca, Stargazer</p> <p>Theme 4 - Continental 1. Carnation 2. Lhisianthus also called paper rose</p> <p>Vases shall be provided on loan and will be replaced along with the flowers.</p> <p>Size of vase: height shall be from 24" to 30"; width shall be from 15" to 25"</p>	P105,700.00	P105,700.00



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Unit	Description	Unit Cost	Total Cost
(Total Amount in Words)	ONE HUNDRED FIVE THOUSAND SEVEN HUNDRED PESOS ONLY		₱105,700.00

Very truly yours,

Maria Teresita C. Salcedo
Director Admin. Department

This Request for Services together with all its terms and conditions, as embodied in the bid documents for the public bidding/Request for Quotation of this project, is hereby accepted by us with the warranty that we have not given nor do we intend to give any amount of money or gifts in any form whatsoever to any official or employee of the PICC for the purpose of securing this order or having the payment hereof expedited. We hereby declare it to be known to and accepted by us that any violation of this warranty shall constitute sufficient ground for the PICC to revoke this award and cause us to execute from any further dealings with the PICC.

We further declare it to be known to and accepted by us that our failure to render services within the period specified herein shall give the PICC the right to cancel the Request for Services or make an open market furnishing of necessary services specified above for which we agree to reimburse the PICC for all payments made by it in excess of the price quoted herein for the said unfulfilled job.

We agree that in the case of delay in the required services, the PICC may at its option, impose penalty in an amount equivalent to 1/10th of 1 percent of the total amount of this repair order for each day of delay, as liquidated damages, collected by the PICC from any amount due us.

Conforme:

BENITA M. AMANCE
(Signature over Printed Name of Supplier)
MAY 14, 2019
Date

Funds Available:

Repair and Maintenance - Facilities and Grounds

Susan M. Galang
Cost Controller Budget Officer

₱ 105,700.-

F. R. No: **FPD-2019-02-005**

Amount: **₱130,000.00**