

## **BIDS AND AWARDS COMMITTEE**

### **SECTION I - INVITATION TO BID**

#### **TWO (2) YEAR CONTRACT SUBSCRIPTION OF 80MBPS INTERNET BANDWIDTH SPEED**

The Philippine International Convention Center (PICC), through its Approved Budget for CY 2019, intends to apply the sum of **FIVE HUNDRED FORTY THOUSAND PESOS (P540,000.00)**, being the Approved Budget for the Contract (ABC) for the first year of the abovementioned project. Bids received in excess of the ABC shall be automatically rejected at bid opening

The PICC now invites bids for the procurement of the abovementioned requirement. Contract duration is for one (1) year. Bidders should have completed, within the last three (3) years from the date of submission and receipt of bids, a contract similar to the project, whose value must be at least fifty percent (50%) of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II – Instruction to Bidders..

Bidding will be conducted through open competitive bidding procedures using a non-discretionary “Pass/Fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”. Bidding is open to all interested bidders, subject to the conditions for eligibility as provided in the RIRR of RA 9184. Interested bidders may obtain further information from the PICC-BAC and inspect the Bidding Documents at the address given below during office hours.

A complete set of Bid Documents may be acquired by interested Bidders from August 16, 2019 up to 10:00 a.m. of September 11, 2019, at the address stated below and upon payment in cash of a non-refundable fee, pursuant to the latest guidelines issued by the GPPB, in the amount of **EIGHT HUNDRED PESOS (P800.00)**. It may also be downloaded, free of charge, from the website of the Philippine Government Electronic Procurement System (Phil-GEPS) and PICC website, <https://www.picc.gov.ph>, provided that participating Bidders shall pay the applicable fee for the Bidding Documents.

The PICC-BAC will hold a Pre-Bid Conference on **August 29, 2019 at 10:00 a.m.**, at the PICC BAC Conference Room, Ground Floor, Delegation Building. Bids must be duly received by the BAC Secretariat, at the address specified below, on or before 10:00 a.m. of September 11, 2019. Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

Bid opening shall be conducted on **September 11, 2019, at 10:00 a.m.** at the PICC-BAC Conference Room, Ground Floor, Delegation Building, PICC. Bids will be opened in the presence of the bidders’ representatives who choose to attend. Late bids shall not be accepted.

In case the Pre-bid Conference, the deadline for the submission of Bid Documents and the opening of bids fall on a non-working day, legal holiday or special non-working holiday, the activity involved shall be moved to 2:00 p.m. of the next working day.

The PICC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to its award, in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:  
BIDS AND AWARDS COMMITTEE (BAC)  
PHILIPPINE INTERNATIONAL CONVENTION CENTER  
PICC Complex, Pasay City 1307  
7894758, 7894759, and 7894760  
Telefax No. 7894761

  
**MELPIN A. GONZAGA**  
Chairman

## **Section III. Bid Data Sheet**

# Bid Data Sheet

ITB Clause	
1.1	The Procuring Entity is <b>PHILIPPINE INTERNATIONAL CONVENTION CENTER (PICC)</b>
1.7	The lot(s) and reference is/are:  <b>ANNUAL SUBSCRIPTION OF 8 OMBPS INTERNET BANDWIDTH SPEED</b>
2	The Funding Source is: <b>PICC APPROVED BUDGET FOR CY 2019</b>
3.1	No further instructions.
5.1	<b>Eligible Bidders</b>  The following persons shall be eligible to participate in this bidding: a. Duly licensed Filipino citizens/sole proprietorships; b. Partnerships duly organized under the laws of the Philippines and of which at least sixty percent (60%) of the interest belongs to citizens of the Philippines; c. Corporations duly organized under the laws of the Philippines, and of which at least sixty percent (60%) of the outstanding capital stock belongs to citizens of the Philippines; d. Cooperative duly organized under the laws of the Philippines, and of which at least sixty percent (60%) interest belongs to citizens of the Philippines.
5.2	Foreign bidders, except those falling under ITB Clause 5.2(b), may not participate in this Project.
5.4	The Bidder must have completed, within the last three (3) years a single contract, that is similar to this project the amount of which shall be at least fifty percent (50%) of the ABC.  For this purpose, similar contract shall refer to supply of Internet Services.
7	No further instructions.
8.1	Subcontracting is not allowed.
8.2	Not applicable.
9.1	The PICC will hold a pre-bid conference on August 29, 2019 at 10:00 a.m.
10.1	The Procuring Entity's address is:  <b>Philippine International Convention Center PICC Complex, 1307 Pasay City</b>  <b>BAC Secretariat Tel. No. 7894759; Telefax: 7894761</b>

12.1(a)	No further instructions.
12.1(a)(ii)	The bidder's SLCC similar to the contract to be bid should have been completed within the last three (3) years prior to the deadline for submission and receipt of bids. The SLCC shall be supported with certified photocopy of its Contract and Certificate of Completion and Acceptance or Official Receipt /Sales Invoice issued for the contract.
13.1	No additional requirements.
13.1(b)	No further instructions.
13.1(c)	No additional requirements.
13.2	<b>The Total ABC is FIVE HUNDRED FORTY THOUSAND PESOS (P540,000.00), VAT Inclusive.</b>  Any bid with a financial component exceeding this amount shall not be accepted.
15.4(a)(iv)	No incidental services are required.
15.4(b)	No incidental services are required.
16.1(b)	<b>Bid Currencies</b> The bid prices shall be quoted in Philippine Pesos.
16.3	Payment shall be made in Philippine Pesos.
17.1	<b>Bid Validity Period</b>  Bids will be valid for one hundred twenty (120) calendar days from the date of opening of bids.
18.1	The bid security shall be; <ul style="list-style-type: none"> <li>• Notarized Bid Securing Declaration; or</li> <li>• Cash or Cashier's/Manager's check (confirmed by universal or commercial bank), in an amount equivalent to 2% of the ABC; or</li> <li>• Bank draft/guarantee issued by a Universal or Commercial Bank in the amount of 2% of the ABC; or</li> <li>• Surety Bond, callable upon demand and issued by a surety or insurance company in the amount of not less than 5% of the ABC, with attached certification issued by the Office of the Insurance Commission that said insurance company is authorized to issue such security.</li> </ul>
18.2	The bid security shall be valid for one hundred twenty (120) calendar days from the date of opening of bids.
20.3	<b>Sealing and Marking of Bids</b>

	Each Bidder shall submit One (1) original copy and two (2) duplicate copies of the Eligibility documents and the Financial Bid Proposal signed by the bidder and/or the authorized representative. Annex "F"
21	<p>The address for submission of bids is:</p> <p style="text-align: center;"><b>PICC-Bids and Awards Committee (BAC) Secretariat Ground Floor, Delegation Building PICC Complex, 1307 Pasay City</b></p> <p>The deadline for submission of bids is September 11, 2019 at 10:00 a.m.</p>
24.1	<p>The place of bid opening is:</p> <p style="text-align: center;"><b>BAC CONFERENCE ROOM Ground Floor, Delegation Building PICC Complex, 1307 Pasay City</b></p> <p>The date and time of bid opening is September 11, 2019 at 11:00 a.m.</p>
24.2	No further instructions.
24.3	No further instructions.
27.1	No further instructions.
28.3 (a)	Partial bids are not allowed.
28.4	No further instructions.
29.2	<p><b>Post-Qualification</b></p> <p>Within a non-extendible period of five (5) calendar days from receipt by the bidder of the notice from the BAC that it submitted the LCB, the Bidder shall submit the following documentary requirements:</p> <ul style="list-style-type: none"> <li>a. Certified photocopy of the CY 2018 Income and Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (eFPS);</li> <li>b. Sections III and V of the bid documents, signed on each and every page by the bidder's authorized representative;</li> <li>c. Company Profile with Organizational Chart and sketch of office location; and</li> <li>d. Certificate of Satisfactory Completion &amp; Acceptance of previous PICC projects undertaken within the last three (3) years, if any.</li> </ul> <p>Failure of the bidder with the lowest calculated bid to submit the above requirements, or a finding against the veracity of such requirements shall be ground for forfeiture of the bid security and disqualification of the bidder for award.</p>
32.4(f)	No additional requirement.

## **Section V. Special Conditions of Contract**

# Special Conditions of Contract

GCC Clause									
1.1(g)	The Procuring Entity is <b>The Philippine International Convention Center (PICC)</b>								
1.1(i)	The Supplier is <i>[to be inserted at the time of contract award]</i> .								
1.1(j)	The Funding Source is <b>PICC APPROVED BUDGET FOR CY 2019</b>								
1.1(k)	The Project Site is <i>PICC, PICC Complex, 1307 Pasay City</i>								
2.1	No further instructions.								
5.1	The PICC's address for Notices is: <b>PICC-Bids and Awards Committee PICC Complex, 1307 Pasay City</b>								
6.2	The Contractor is required to provide all of the services, specified in Section VII – Technical Specifications:  For purposes of this Clause the Authorized Representative of PICC is Mr. Marnie F. Onia, IT Officer.								
10.4	Not applicable.								
10.5	Payment using LC is not allowed.								
11.3	<b>PAYMENTS</b>  Payment shall be made on a monthly basis after submission of billing statement.								
13.4(c)	<p><b>Performance Security</b></p> <p>Within ten (10) calendar days from receipt of the Notice of Award, but in no case later than the signing of the contract by both parties, the successful Bidder shall furnish the performance security in any of the following forms:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Form of Performance Security</th> <th style="text-align: center;">Amount of Performance Security (Equal to Percentage of the Total Contract Price)</th> </tr> </thead> <tbody> <tr> <td>Cash or Cashier's/Manager's Check issued by a Universal or Commercial Bank.</td> <td style="text-align: center;">Five percent (5%)</td> </tr> <tr> <td>Bank draft/guarantee issued by a Universal or Commercial Bank</td> <td style="text-align: center;">Five percent (5%)</td> </tr> <tr> <td>Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance</td> <td style="text-align: center;">Thirty percent (30%)</td> </tr> </tbody> </table>	Form of Performance Security	Amount of Performance Security (Equal to Percentage of the Total Contract Price)	Cash or Cashier's/Manager's Check issued by a Universal or Commercial Bank.	Five percent (5%)	Bank draft/guarantee issued by a Universal or Commercial Bank	Five percent (5%)	Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance	Thirty percent (30%)
Form of Performance Security	Amount of Performance Security (Equal to Percentage of the Total Contract Price)								
Cash or Cashier's/Manager's Check issued by a Universal or Commercial Bank.	Five percent (5%)								
Bank draft/guarantee issued by a Universal or Commercial Bank	Five percent (5%)								
Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance	Thirty percent (30%)								

*✱*



	Commission as authorized to issue such security.	
17.4	The period for correction of defects in the warranty period is seven (7) calendar days upon receipt of notice from PICC project-in-charge.	
21.1	No additional provision.	

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# **Section VI. Schedule of Requirements**

## Section VI. Schedule of Requirements

Item Number	Description	Delivery
One (1) lot	Installation of cables and accessories making the internet connection ready for use	30 calendar days (December 7, 2019 to January 6, 2020)
	Activation of the 80 mbps Internet Bandwidth speed	January 6, 2020
	Contract period	January 6, 2020 to January 7, 2022

I hereby commit to comply and deliver all the above requirements in accordance with the above stated schedule.

\_\_\_\_\_  
Name of Company / Bidder

\_\_\_\_\_  
Signature over printed Name of Authorized Representative

\_\_\_\_\_  
Position

\_\_\_\_\_  
Date

## **Section VII. Technical Specifications**

## Section VII. Technical Specifications

Item No.	Article /Description	COMPLIANCE
	<p style="text-align: center;"><b>TECHNICAL SPECIFICATIONS</b></p> <p><b>A. General Requirement</b></p> <p>The winning bidder shall provide an Internet Connection Service which shall comply with the following minimum requirements:</p> <ol style="list-style-type: none"> <li>1. Dedicated direct Internet connection via leased line, with the following minimum specifications:               <ol style="list-style-type: none"> <li>a) To be provided by a duly established Telecommunication Company (TELCO)</li> <li>b) With Committed Information Rate (CIR) full bandwidth for both upstream and downstream network traffic flow as follows:                   <ul style="list-style-type: none"> <li>• 80mbps – January 6, 2020 to January 7, 2022</li> </ul> </li> </ol> </li> <li>2. Last mile Availability: (99.5%) (4 Hour's allowable down time a month)</li> <li>3. Provide 24x7 monitoring facility available online that would show historical and real-time performance of the internet service i.e. Multi Router Traffic Grapher (MRTG) or similar software for monitoring network devices and traffic. This should cover up to the last one (1) year historical data</li> <li>4. Package Inclusions:               <ul style="list-style-type: none"> <li>- 28/ IP address (usable IP address)</li> <li>- Domain Name Parking</li> </ul> </li> </ol> <p><b>B. Technical support services, at no additional cost to PICC within the contract period, to include the following:</b></p> <ol style="list-style-type: none"> <li>1. Installation service to be fully completed within thirty (30) calendar days after issuance of the Notice to Proceed (NTP), making the Internet connection ready to use, to include the following:               <ol style="list-style-type: none"> <li>a) Back-up router configuration in case of malfunction or breakdown of the main router;</li> <li>b) The configuration must be done in such a way that there will be no downtime in case of main router breakdown.</li> </ol> </li> </ol>	

- c) Manage and operate local Internet peering (i.e. MIX, GIX, PHIX, PHOPENIX) (Provide certification)
- d) Must have at Least 1Gbps Peering with Phopenix
- e) Latency of not more than 60 millysecond /utilizing 5 landing cable stations

2. Maintenance/implementation services, including:

- a) Maintenance of all ISP-provided hardware, peripherals and/or software to ensure proper working order;
- b) Replacement of all defective hardware peripherals and materials within the contract period;
- c) Advice to on any downtime occurrence or if Internet connection is to be rerouted to a backup link;
- d) Advance notification of not less than seven (7) days before scheduled downtimes, service interruptions, upgrades or preventive maintenance, subject for approval of;
- e) Monthly access/usage reports or utilization graphs, such as a MRTG and/or monitoring of link quality and bandwidth utilization;
- f) Diagnostic reports and updates in case of connection failure.

3. Customer support to ensure resolution of a technical problem within the prescribed hours from report time;

- a) 24x7 on-call support
- b) Provide telephone based (landline, cellphone and SMS or email) qualified technical support available on a 24x7 basis to assist in troubleshooting issues affecting the Internet connection on the provided Internet Service;
- c) Send qualified technical representative within 24 hours to resolve any problem at no additional cost to, if the problems cannot be resolved through telephone support or assistance;
- d) Auto-notification thru email of emergency activities and other activities that may or will affect the internet connection or service.

**C. Scope of Work**

- 1. Supply and installation of Dedicated Internet Service Connection via Fiber Optic Cable for One (1) Year leased line from ISP site to PICC IT Server Room with at least 99.5% uptime service availability;

2. Installation (the cost of which shall be bundled with the one-year contact service fee) including the provision of the needed cables/insulation and other related materials following industry standards;
3. Provide 16 Public IP Addresses as a requirement which must be ready for use.

**Statement of Compliance**

Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered.

## **Section VIII. Bidding Forms**



## Section VIII. Bidding Forms

### Bid Form

Date: \_\_\_\_\_

To: [name and address of Procuring Entity]

Gentlemen and/or Ladies:

Having examined the Bidding Documents including Bid Bulletin Numbers [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, offer to **TWO (2)** - **YEAR CONTRACT SUBSCRIPTION OF 80mbps INTERNET BANDWIDTH SPEED** in conformity with the said Bidding Documents for the sum/s as follows:

**Contract rate Per Month inclusive of Value Added Tax (VAT)**

\_\_\_\_\_ (P \_\_\_\_\_)  
(Amount in Words) (Amount in figures)

**TOTAL ANNUAL CONTRACT RATE: INCLUSIVE OF VAT**

\_\_\_\_\_ (P \_\_\_\_\_)  
(Amount in Words) (Amount in figures)

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in **BDS** provision for **ITB** Clause 17.1 and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the lowest or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements as per **ITB** Clause 5 of the Bidding Documents.

We likewise certify/confirm that the undersigned, [for sole proprietorships, insert: as the owner and sole proprietor or authorized representative of Name of Bidder, has the full power and authority to participate, submit the bid, and to sign and execute the ensuing contract, on the latter's behalf for the Two (2) - Year Contract Subscription of 80mbps Internet Bandwidth Speed of the Philippine International Convention Center [for partnerships, corporations, cooperatives, or joint ventures, insert: is granted full power and authority by the Name of Bidder, to participate, submit the bid, and to sign and execute the ensuing contract on the latter's behalf for Two (2) - Year Contract Subscription of 80mbps Internet Bandwidth Speed of the Philippine International Convention Center.

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**PHILIPPINE INTERNATIONAL CONVENTION CENTER  
BIDS AND AWARDS COMMITTEE**

Two (2) - Year Contract Subscription of 80mbps Internet Bandwidth Speed

**CHECKLIST OF REQUIREMENTS**

Bidders shall submit their bids through their duly authorized representative using the forms specified in the Bidding Documents in **two (2) separate sealed bid envelopes**, and which shall be submitted simultaneously. The first envelope shall contain the technical component of the bid including the eligibility requirements and the second shall contain the financial component of the bid.

**I. FIRST ENVELOPE: ELIGIBILITY AND TECHNICAL COMPONENTS:**

**A. ELIGIBILITY DOCUMENTS:**

1. Certified photocopy of the valid and current PhilGEPS Certificate of Registration – Platinum Membership. The certificate shall be submitted together with Annex "A".

If any of the documents mentioned in Annex "A" is not current, the new document should be submitted.

2. Statement of all on-going government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid (**ANNEX "A"**);
3. Statement of the Single Largest Completed Contract (SLCC) similar to the contract to be bid, entered into within the last three (3) years from the date of submission and opening of bids, and whose value is at least fifty percent (50%) of the ABC. (**ANNEX "B"**) Attach to such statement the following:
  - a. Certified photocopy of the SLCC; and
  - b. Certificate of Acceptance or Official Receipt or Sales Invoice
4. Net Financial Contracting Capacity (NFCC): (**ANNEX "C"**)

Computation of NFCC must be at least equal to the ABC to be bid, calculated as follows;

NFCC = [(Current assets minus current liabilities) (1.5)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.

or a committed Line of Credit from Universal or Commercial Bank, in lieu of its NFCC Computation. The committed Line of Credit must be at least equal to ten percent (10%) of the ABC to be bid.

**B. TECHNICAL COMPONENT:**

1. Bid Security:
  - Notarized Bid Securing Declaration (**ANNEX "D"**); or
  - Cash or Manager's Check / Cashier's check issued by a Universal or Commercial Bank in the amount of not less than 2% of the ABC; or
  - Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank in the amount of not less than 2% of the ABC; or
  - Surety Bond, callable upon demand, issued by a private insurance company with attached Certification issued by the Office of the Insurance Commission that said insurance company is authorized to issue such surety, in the amount of not less than 5% of the ABC.
2. Sections VI – Schedule of requirements and VII- Technical Specifications of the Bidding Documents, fully accomplished;
3. Notarized Omnibus Sworn Statement (**ANNEX "E"**) with attached;
  - a. For Corporations, the duly notarized Secretary's Certificate; or
  - b. For Sole Proprietorship, the notarized Special Power of Attorney.

**II. SECOND ENVELOPE: FINANCIAL COMPONENT OF THE BID (BID PROPOSAL FORMS)**

1. Financial Bid Form (Section VIII of the Bidding Documents);
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**SINGLE LARGEST COMPLETED CONTRACT**  
WHICH IS SIMILAR TO THE CONTRACT TO BE BID

**Business Name:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

Name of Contract	a. Owner' Name b. Address c. Telephone Nos.	Nature of Item/Service	a. Amount of Award b. Amount at Completion c. Duration	a. Date Awarded b. Contract Effectivity c. Date Completed

Note: This statement shall be supported with:

1. Contract
2. Certificate of Completion & Acceptance or Official Receipt/s or Sales Invoice issued for the contract

*Note: The Single Largest Completed Contract shall be completed within the last three (3) years from the date of submission and receipt of bids, that is similar to the contract to be bid, the amount of which shall be at least fifty percent (50%) of the ABC.*

Submitted by: \_\_\_\_\_  
(Printed Name & Signature)

Designation: \_\_\_\_\_

Date: \_\_\_\_\_



**ANNEX "C"**

Name of the Procuring Entity

Project Reference Number  
Name of the Project  
Location of the Project

Standard Form Number: SF-GOOD-14  
Revised on: May 24, 2004

**FINANCIAL DOCUMENTS FOR ELIGIBILITY CHECK**

A. Summary of the Applicant Supplier's/Distributor's/Manufacturer's assets and liabilities on the basis of the attached Income Tax Return and Audited Financial Statement, stamped "RECEIVED" by the Bureau of Internal Revenue or BIR authorized collecting agent, for the immediately preceding year and a certified copy of Schedule of Fixed Assets particularly the list of construction equipment.

		Year 20
1.	Total Assets	
2.	Current Assets	
3.	Total Liabilities	
4.	Current Liabilities	
5.	Net Worth (1-3)	
6.	Net Working Capital (2-4)	
7.	Value of all outstanding or uncompleted portions of the project under ongoing contracts, including awarded contracts yet to be started coinciding with contract to be bid.	

B. The Net Financial Contracting Capacity (NFCC) based on the above data is computed as follows:

NFCC = [(Current assets minus current liabilities) (15)] minus value of all outstanding or uncompleted portions of the project under ongoing contracts, including awarded contracts yet to be started coinciding with contract to be bid.

NFCC = P \_\_\_\_\_

The values of the bidder's current assets and current liabilities shall be based on the data submitted to the BIR.

or

A committed Line of Credit, in an amount to at least ten percent (10%) of the ABC, issued by a Universal of Commercial Bank.

Submitted by:

\_\_\_\_\_  
Name of Supplier / Distributor / Manufacturer

\_\_\_\_\_  
Signature of Authorized Representative

Date: \_\_\_\_\_

Note:

1. If Partnership or Joint Venture, each Partner or Member Firm of Joint Venture shall submit the above requirements.



**BID SECURING DECLARATION FORM**

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**REPUBLIC OF THE PHILIPPINES)**  
**CITY OF \_\_\_\_\_ ) S.S.**

X-----X

**BID SECURING DECLARATION**  
**Invitation to Bid: [Insert Reference number]**

To: *[Insert name and address of the Procuring Entity]*

I/We<sup>1</sup>, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - (a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - (b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;

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<sup>1</sup> Select one and delete the other. Adopt the same instruction for similar terms throughout the document.

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- (c) I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_ day of [month] [year] at [place of execution].

[Insert NAME OF BIDDER'S AUTHORIZED REPRESENTATIVE]

[Insert Signatory's Legal Capacity]

Affiant

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_\_ day of [month] [year].

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_\_\_\_ [date issued], [place issued]

IBP No. \_\_\_\_\_ [date issued], [place issued]

Doc. No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_

**Omnibus Sworn Statement**

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REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

**AFFIDAVIT**

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

*If a sole proprietorship:* I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

*If a partnership, corporation, cooperative, or joint venture:* I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. **Select one, delete the other:**

*If a sole proprietorship:* As the owner and sole proprietor, or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached duly notarized *Special Power of Attorney*;

*If a partnership, corporation, cooperative, or joint venture:* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. **Select one, delete the rest:**

*If a sole proprietorship:* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a partnership or cooperative:* None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a corporation or joint venture:* None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and

8. [Name of Bidder] is aware of and has undertaken the following responsibilities as a Bidder:

a) Carefully examine all of the Bidding Documents;

b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;

c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and

d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the [Name of the Project].

9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
Bidder's Representative/Authorized Signatory

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_ day of [month] [year].

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_\_\_\_ [date issued], [place issued]

IBP No. \_\_\_\_\_ [date issued], [place issued]

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