

SUPPLEMENTAL BID BULLETIN

Republic of the Philippines
PHILIPPINE INTERNATIONAL CONVENTION CENTER
PICC Complex, 1307 Pasay City
BIDS AND AWARDS COMMITTEE (BAC)

October 7, 2019

ONE (1) YEAR CONTRACT FOR THE SEMI-ANNUAL PREVENTIVE MAINTENANCE SERVICE OF PACKAGED AIR-CONDITIONING UNITS AT THE MAIN COMPLEX

ADDENDUM NO. 01

This Addendum is issued to amend/revise certain provisions in the bid documents for the above captioned procurement. Said amendments are as follows:

I. Checklist of Requirements

A. Eligibility Documents

- Item "3" has been changed to read as follows:

3. Statement of one (1) or two (2) completed contracts entered into within the last three (3) years from the date of submission and opening of bids, the aggregate contract amount of which equivalent to at least fifty percent (50%) of the ABC.

II. Section I – Invitation to Bid

- The second paragraph has been reworded to read as follows:

PICC now invites bids for the abovementioned requirement. Contract duration shall be for two (2) years. Bidders should have completed, within the last three (3) years from the date of submission and receipt of bids, **one (1) or two (2) contracts similar to the project, the aggregate contract amount of which is equivalent to at least fifty percent (50%) of the ABC.**

III. Section III – Bid Data Sheet

- ITB Clause 5. Eligible Bidders

Item "b" has been changed to read as follows:

- Must have in its organization a personnel who is at least **an engineering graduate** to be assigned during implementation of the project.

- ITB Clause 5.4

The first paragraph has been changed to read as follows:

The Bidder must have completed, within the last three (3) years, **one (1) or two (2) contracts** that is similar to this project, **the aggregate contract amount of which is equivalent to at least fifty percent (50%) of the ABC.**

- ITB Clause 12.1(a)(ii) has been changed to read as follows:

The bidder's **should have completed one (1) or two (2) projects that is similar to the project, within the last three (3) years** prior to the

deadline for the submission and receipt of bids. The **one (1) or two (2)** projects shall be supported with certified photocopy of **the** Contract and Certificate of Completion and Acceptance or Official Receipt / Sales Invoice issued for the contract.

- ITB Clause 29.2 Post-Qualification

Item "d" has been changed to read as follows:

- d. List of at least three (3) maintenance and/or repair projects for centralized and/or packaged air conditioning system for the **three (3) years.**

IV. Section VII – Technical Specifications

- Item I SCOPE OF WORKS, SPECIFIC ACTIVITIES

Item 1.8 and 1.9 has been changed to **1.7 and 1.8.**

- Item II. SPECIAL/OTHER CONDITIONS OF THE CONTRACT

Item 6.3 has been changed to read as follows:

- 6.3 **Replacement of defective printed circuit boards, thermistors, electronic controls and other accessories using PICC supplied materials.**

Corrected copies are attached. Bidders are advised to replace their original copies with the corrected copies.

For guidance and information of all concerned.


MELPIN A. GONZAGA
Chairman

Received by:

(Signature over printed name)
Telephone/Fax No. _____
Date: _____
Name of Company: _____

**PHILIPPINE INTERNATIONAL CONVENTION CENTER
BIDS AND AWARDS COMMITTEE**

One (1) Year Contract for the Semi-Annual Preventive Maintenance Service of Packaged
Air-conditioning Units at the Main Complex

CHECKLIST OF REQUIREMENTS

Bidders shall submit their bids through their duly authorized representative using the forms specified in the Bidding Documents in **two (2) separate sealed bid envelopes**, and which shall be submitted simultaneously. The first envelope shall contain the technical component of the bid including the eligibility requirements and the second shall contain the financial component of the bid.

I. FIRST ENVELOPE: ELIGIBILITY AND TECHNICAL COMPONENTS:

A. ELIGIBILITY DOCUMENTS:

1. Certified photocopy of the valid and current PhilGEPs Certificate of Registration – Platinum Membership. The certificate shall be submitted together with Annex "A".

If any of the documents mentioned in Annex "A" is not current, the new document should be submitted.

2. Statement of all on-going government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid (**ANNEX "A"**);

3. **Statement of one (1) or two (2) completed contracts entered into within the last three (3) years from the date of submission and opening of bids, the aggregate contract amount of which equivalent to at least fifty percent (50%) of the ABC. (ANNEX "B")** Attach to such statement the following;

- a. Certified photocopy of the SLCC; and
- b. Certificate of Acceptance or Official Receipt or Sales Invoice

4. Net Financial Contracting Capacity (NFCC): (**ANNEX "C"**)

Computation of NFCC must be at least equal to the ABC to be bid, calculated as follows;

NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.

or a committed Line of Credit from Universal or Commercial Bank, in lieu of its NFCC Computation. The committed Line of Credit must be at least equal to ten percent (10%) of the ABC to be bid.



BIDS AND AWARDS COMMITTEE

SECTION I - INVITATION TO BID

ONE (1)-YEAR CONTRACT FOR THE SEMI-ANNUAL PREVENTIVE MAINTENANCE SERVICE OF PACKAGED AIRCONDITIONING UNITS AT MAIN COMPLEX

The Philippine International Convention Center (PICC), through its Approved Budget for CY 2019, intends to apply the sum of **SIX HUNDRED TWENTY-EIGHT THOUSAND FIVE HUNDRED SIXTY-NINE PESOS AND SEVENTY-EIGHT CENTAVOS (P628,569.78)**, being the Approved Budget for the Contract (ABC) of the aforesaid requirement. Bids received in excess of the ABC shall be automatically rejected at bid opening.

The PICC now invites bids for the procurement of the abovementioned requirement. Contract duration shall be for two (2) years. Bidders should have completed, within the last three (3) years from the date of submission and receipt of bids, **one (1) or two (2) contracts similar to the project, the aggregate contract amount of which is equivalent to at least fifty percent (50%) of the ABC.** The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II – Instruction to Bidders.

Bidding will be conducted through open competitive bidding procedures using a non-discretionary "Pass/Fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act". Bidding is open to all interested bidders, subject to the conditions for eligibility as provided in the RIRR of RA 9184. Interested bidders may obtain further information from the PICC-BAC and inspect the Bidding Documents at the address given below during office hours.

A complete set of Bid Documents may be acquired by interested Bidders from September 23, 2019 up to 11:00 a.m. of October 16, 2019, at the address stated below and upon payment in cash of a non-refundable fee, pursuant to the latest guidelines issued by the GPPB, in the amount of EIGHT HUNDRED PESOS (P800.00). It may also be downloaded, free of charge, from the website of the Philippine Government Electronic Procurement System (Phil-GEPS) and the PICC website <https://www.picc.gov.ph>, provided that participating Bidders shall pay the applicable fee for the Bidding Documents.

The PICC-BAC will hold a Pre-Bid Conference on **October 3, 2019 at 10:00 a.m.**, at the PICC BAC Conference Room, Ground Floor, Delegation Building. Bids must be duly received by the BAC Secretariat, at the address specified below, on or before 11:00 a.m. of October 16, 2019. Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

Bid opening shall be conducted on **October 16, 2019, at 11:00 a.m.** at the PICC-BAC Conference Room, Ground Floor, Delegation Building, PICC. Bids will be opened in the presence of the bidders' representatives who choose to attend. Late bids shall not be accepted.

In case the Pre-bid Conference, the deadline for the submission of Bid Documents and the opening of bids fall on a non-working day, legal holiday or special non-working holiday, the activity involved shall be moved to 2:00 p.m. of the next working day.

Bid Data Sheet

| ITB Clause | |
|------------|---|
| 1.1 | The Procuring Entity is PHILIPPINE INTERNATIONAL CONVENTION CENTER (PICC) |
| 1.2 | The lot(s) and reference is/are: ONE (1)-YEAR CONTRACT FOR THE SEMI-ANNUAL PREVENTIVE MAINTENANCE SERVICE OF PACKAGED AIRCONDITIONING UNITS AT MAIN COMPLEX |
| 2 | The Funding Source is: PICC APPROVED BUDGET FOR CY 2019 |
| 5 | Eligible Bidders The following persons shall be eligible to participate in this bidding: <ul style="list-style-type: none"> a. Must be engaged in business for the installation, operation, repair, service and maintenance of packaged and/or centralized air conditioning units for at least three (3) years; and b. Must have in its organization a personnel of at least an engineering graduate to be assigned during implementation of the project. |
| 5.4 | The Bidder must have completed, within the last three (3) years, one (1) or two (2) contracts , that is similar to this project, the aggregate amount of which is equivalent to at least fifty percent (50%) of the ABC. For this purpose, similar contract shall refer to preventive and maintenance service of packaged and/or centralized air-conditioning units. |
| 7 | No further instructions. |
| 8.1 | Subcontracting is not allowed. |
| 8.2 | Not applicable. |
| 8.1 | Sub-contracting is not allowed |
| 9.1 | The PICC will hold a pre-bid conference on October 3, 2019 at 10:00 a.m. |
| 10.1 | The PICC'S address is: Philippine International Convention Center PICC Complex, 1307 Roxas Boulevard BAC Secretariat Tel. No. 7894759; Telefax: 7894761 picc-bac@picc.gov.ph |
| 12.1(a) | No further instructions. |

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| 12.1(a)(ii) | The bidder <i>should have been completed one (1) or two (2) projects that is similar to the project, within the last three (3) years</i> prior to the deadline for submission and receipt of bids. The <i>one (1) or two (2) projects</i> shall be supported with certified photocopy of <i>the</i> Contract and Certificate of Completion and Acceptance or Official Receipt /Sales Invoice issued for the contract. |
| 13.1 | No additional requirements. |
| 13.1(b) | No further instructions. |
| 13.1(c) | No additional requirements. |
| 13.2 | The ABC is SIX HUNDRED TWENTY-EIGHT THOUSAND FIVE HUNDRED SIXTY-SEVEN PESOS AND SEVENTY-EIGHT CENTAVOS (P628,567.78) . Any bid with a financial component exceeding this amount shall not be accepted. |
| 15.4(a)(iv) | No incidental services are required. |
| 15.4(b) | No incidental services are required. |
| 16.1(b) | Bid Currencies The bid prices shall be quoted in Philippine Pesos. |
| 16.3 | Payment shall be made in Philippine Pesos. |
| 17.1 | Bid Validity Period Bids will be valid for one hundred twenty (120) calendar days from the date of opening of bids. |
| 18.1 | The bid security shall be; <ul style="list-style-type: none"> • Notarized Bid Securing Declaration; or • Cash or Cashier's/Manager's check (confirmed by universal or commercial bank), in an amount equivalent to 2% of the ABC; or • Bank draft/guarantee issued by a Universal or Commercial Bank in the amount of 2% of the ABC; or • Surety Bond, callable upon demand and issued by a surety or insurance company in the amount of not less than 5% of the ABC, with attached certification issued by the Office of the Insurance Commission that said insurance company is authorized to issue such security. |
| 18.2 | The bid security shall be valid for one hundred twenty (120) calendar days from the date of opening of bids. |
| 20.3 | Each Bidder shall submit One (1) original copy and two (2) duplicate copies of the Eligibility documents and the Financial Bid Proposal signed by the bidder and/or the authorized representative. |
| 21 | The address for submission of bids is: <p style="text-align: center;">PICC-Bids and Awards Committee (BAC) Secretariat Ground Floor, Delegation Building PICC Complex, 1307 Pasay City</p> <p>The deadline for submission of bids is October 16, 2019 at 11:00 a.m.</p> |