



BIDS AND AWARDS COMMITTEE

NOTICE OF NEGOTIATED PROCUREMENT

The Philippine International Convention Center (PICC) announces that the Bids and Awards Committee (BAC) will conduct a Negotiated Procurement for the **SUPPLY OF LABOR AND MATERIALS FOR THE REPAIR OF COOLING TOWER FAN ASSEMBLY/STAINLESS STEEL METAL SUPPORT OF THE PICC'S CENTRALIZED AIRCONDITIONING SYSTEM**. The total Approved Budget for Contract (ABC) for this requirement is **FOUR HUNDRED FIFTY-FOUR THOUSAND TWO HUNDRED FIFTY PESOS (P454,250.00), VAT Inclusive**.

This will be undertaken in accordance with Sec. 53.1, Two Failed Bids, of the Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184 otherwise known as "The Government Procurement Reform Act".

A complete set of documents may be obtained by interested bidders from October 1, 2019 to on or before 11:00 a.m. of October 17, 2019 and upon payment in cash of a non-refundable fee of **FIVE HUNDRED PESOS (P500.00)**.

Submission of proposals will be on or before 11:00 a.m. of October 17, 2019, at the BAC Secretariat Office, Ground Floor, Delegation Building, PICC Complex, 1307 Pasay City. Attached are the specifications for this particular procurement.


MELPIN A. GONZAGA
Chairman

BIDS AND AWARDS COMMITTEE (BAC)

NEGOTIATED PROCUREMENT

Sir:

We wish to inform you that the procurement of the **SUPPLY OF LABOR AND MATERIALS FOR THE REPAIR OF COOLING TOWER FAN ASSEMBLY/STAINLESS STEEL METAL SUPPORT OF THE PICC'S CENTRALIZED AIRCONDITIONING SYSTEM**, will be done by way of Alternative Method of Procurement through Negotiated Procurement.

The total Approved Budget for Contract (ABC) for this project is **FOUR HUNDRED FIFTY-FOUR THOUSAND TWO HUNDRED FIFTY PESOS (P454,250.00), VAT Inclusive.**

Please submit your proposal on or before **11:00 a.m. of October 17, 2019** at the BAC Secretariat, Ground floor, Delegation Building, PICC together with the following:

A. ELIGIBILITY DOCUMENTS:

1. Certified photocopy of the valid and current PhilGEPS Certificate of Registration – Platinum Membership. If any of the documents mentioned in Annex "A" is not current, the new document should be submitted.

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2. Statement of all on-going government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;
3. Statement of the Single Largest Completed Contract (SLCC) similar to the contract to be bid, entered into within the last three (3) years from the date of submission and opening of bids, and whose value is at least fifty percent (50%) of the ABC. Attach to such statement the following;

- a. Certified photocopy of the SLCC; and
- b. Certificate of Acceptance or Official Receipt or Sales Invoice

4. Net Financial Contracting Capacity (NFCC):

Computation of NFCC must be at least equal to the ABC to be bid, calculated as follows;

NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.

or a committed Line of Credit from Universal or Commercial Bank, in lieu of its NFCC Computation. The committed Line of Credit must be at least equal to ten percent (10%) of the ABC to be bid.

B. TECHNICAL COMPONENT:

1. Terms of Reference fully accomplished;
2. Notarized Omnibus Sworn Statement with attached;
 - a. For Corporations, the duly notarized Secretary's Certificate; or
 - b. For Sole Proprietorship, the notarized Special Power of Attorney.

C. OTHER DOCUMENTARY REQUIREMENTS:

1. Certified photocopy of the CY 2018 Income and Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (eFPS);
2. Company Profile with Organizational Chart and sketch of office location;
3. Certification from PICC' Mechanical Services Division that the participating bidder has conducted ocular inspection of the subject requirement; and
4. Certificate of Satisfactory Completion & Acceptance of previous PICC projects undertaken within the last three (3) years, if any.

Negotiation shall be made with the bidder who made the lowest offer; should the negotiation fail then the same shall be made with the second lowest offer.

Attached is the Terms of Reference and other requirements for the implementation of the abovementioned requirements.

PICC reserves the right to reject any offer or all quotations found to be disadvantageous to the government.

Very truly yours,


MELPIN A. GONZAGA
Chairman

Date

The Chairman
Bids and Awards Committee (BAC)
Philippine International Convention Center (PICC)

Dear Sir/Madam:

In response to your letter dated _____, 2019, I wish to submit our offer for the **SUPPLY OF LABOR AND MATERIALS FOR THE REPAIR OF COOLING TOWER FAN ASSEMBLY/STAINLESS STEEL METAL SUPPORT OF THE PICC'S CENTRALIZED AIRCONDITIONING SYSTEM.**

TOTAL AMOUNT OF BID: INCLUSIVE OF VALUE ADDED TAX (VAT)

(Amount in Words) (P _____)
(Amount in figures)

Very truly yours,

Signature of bidder over printed name

Address

Telephone/Fax No.

TERMS OF REFERENCE

A. TECHNICAL SPECIFICATIONS

Item No.	Article / Description	COMPLIANCE
1	<p>SUPPLY OF LABOR AND MATERIALS FOR THE REPAIR OF COOLING TOWER FAN ASSEMBLY / STAINLESS STEEL METAL SUPPORTS OF THE PICC's CENTRALIZED AIRCONDITIONING SYSTEM</p> <p>A. SPECIFIC WORKS</p> <p>Supply of labor, materials, tools, technical expertise, supervision and safety watch for the mechanical repair of fan assembly/stainless steel metal support of the condensing cooling tower of the PICC's Centralized Air-conditioning System. The scope of work includes but not necessarily limited to the following:</p> <ol style="list-style-type: none"> 1. Mobilization of equipment. 2. De-energize power supply of the affected cooling tower fan drive motor/s subject for the fan assembly/stainless steel metal support repair. Demount cooling tower fan drive motor/s if necessary. 3. Provide cooling tower fillers protection to prevent damaging the said fillers. Avoid directly stepping at the fillers. 4. Check mounting frame assembly alignment and perform leveling as required. 5. Perform the necessary repair works on all the metal support frame cracks/gaps/breakages by stick welding process using either 308L or 316L stainless steel filler metal (welding rod). 6. Check and replace all defective/worn-out parts of the metal support frame assembly such as bolts, nuts, washer and etc. 7. Project turnover. <p>B. CONDITIONS</p> <ol style="list-style-type: none"> 1. The Contractor must conduct site survey and inspection. 2. The Contractor shall provide a sufficient number of safety personnel for the duration of the work. Safety personnel shall monitor the Contractor's personnel as they carry out the work and be responsible for hazard assessment, first aid, safety watch, spotter duties, gas monitoring, hot works monitoring, fall protection and etc. 	

3. All repair works materials will be stored at a designated place at the cooling tower area. Wastes generated and paint containers should be segregated and stored temporarily at a designated area at the site during the duration of work. Said wastes shall be brought-out of PICC premises after project completion and acceptance. Disposal shall be of the Contractor's responsibility.
4. Any work that may affect the operation and security measures of PICC shall be coordinated properly and shall be done in accordance with the PICC' approved schedule.
5. The contractor shall report to PICC on or before the bidding, any perceived or evident condition that would prevent him from performing first class work.
6. The Contractors must submit sample of material/s to be used prior to fabrication /installation works for approval of the project-in-charge or his authorized representative.
7. Replacement materials to be used must be of the same technical specifications as the existing.
8. "Hot works" will be carried-out by a highly skilled welder along with his/her safety watcher and that a personal fire extinguisher/s should always be stationed in the area for emergency purpose.
9. Power supply/tapping point for welding works will be provided by the PICC. However, the Contractor must provide and install a watt-hour meter of which power consumption would be charged to the Contractor.
10. The Contractor must submit NBI/Police Clearance of its personnel to be assigned at the PICC.
11. Contractor's personnel must be in their company uniform and ID while inside the PICC premises.
12. The Contractor should free the PICC and its personnel from and against all liabilities arising from injuries or liabilities to persons or damages to property occasioned by any act or omissions by the Contractor including any and all expenses, legal or otherwise which may be incurred by PICC and its personnel in the defense of any claim, action or suit.

Statement of Compliance

Offerors must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered.

C. Performance Bond

Form of Performance Security	Amount of Performance Security (Equal to Percentage of the Total Contract Price)
Cash or Cashier's/Manager's Check issued by a Universal or Commercial Bank.	Five percent (5%)
Bank draft/guarantee issued by a Universal or Commercial Bank	Five percent (5%)
Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty percent (30%)

D. PAYMENT

Full payment shall be released in full within three (3) weeks after final acceptance by PICC or its representative of the Contractor's completed work, and submission of billing and complete supporting documents by Contractor as follows:

- 1) Service Report/Accomplishment Report
- 2) Invoice
- 3) Copy of delivery receipt for the return of replaced parts/materials, if any.

Payment is subject to retention of five percent (5%) referred to as the "retention money". The said amount shall be released after the lapse of the warranty period.

E. Schedule of Requirements

Item No.	Description	Contract Period
1	Supply of Labor and Materials for the Repair of Cooling Tower Fan Assembly/Stainless Steel Metal Support of the PICC's Centralized Air-conditioning System	Work shall be completed within twenty-five (25) calendar days from the receipt of the Notice to Proceed.

I hereby commit to comply and deliver all the above requirements in accordance with the above stated schedule.

Name of Company / Bidder

Signature over printed Name of Authorized Representative

Position

Date