

PURCHASE ORDER

PHILIPPINE INTERNATIONAL CONVENTION CENTER

Agency

Supplier: 347 SCHOOL OFFICE SUPPLIES, INC
 Address: 347 San Vicente St. cor. T. Pinpin Binondo, Manila
 TIN:

P.O. No. 077-19
 Date: December 4, 2019
 Mode of Procurement: Negotiated Pro.

Gentlemen:

Please furnish this office the following articles subject to the items and conditions contained herein:

Place of Delivery : PICC
 Date of Delivery :


Delivery Term : 30 calendar days
 Payment Term : after completion of delivery

Stock No.	Unit	Description	Qty	Unit Cost	Total Cost
1	cart.	Ink, Deskjet, HP 3550/3745 black, C8727AA	5	1,884.00	9,420.00
2	cart.	Ink, Deskjet, HP 3550/3745 Colored, Q8893AA	5	1,825.50	9,127.50
3	cart.	Ink, HP Office Jet 7210, Black, #96, C8767W	2	2,917.50	5,835.00
4	cart.	Ink, HP Office Jet 7210, Color, #97, C9663W	2	3,229.50	6,459.00
5	cart.	Ink, Deskjet HP 7610 # 932 (XL), Black, CN053AA	10	2,629.50	26,295.00
6	cart.	Ink, Deskjet HP 7610 # 933 (XL), Cyan, CNO54A	15	1,460.80	21,912.00
7	cart.	Ink, Deskjet HP 7610 # 933 (XL), Magenta, CNO55A	15	1,460.80	21,912.00
8	cart.	Ink, Deskjet HP 7610 # 933 (XL) , Yellow, CNO56A	15	1,460.80	21,912.00
9	cart.	Ink, Brother, DCP J-105, Black, LC539XL-BL	20	592.00	11,840.00
10	cart.	Ink, Brother, DCP J-105, Yellow, LC535XL-Y	15	592.00	8,880.00
11	cart.	Ink, Brother, DCP J-105, Cyan, LC535XL-C	15	592.00	8,880.00
12	cart.	Ink, Brother, DCP J-105, Magenta, LC535XL-M	15	592.00	8,880.00
13	cart.	Ink, Brother, Cartridge Black, BT6000	35	592.00	20,720.00
14	cart.	Ink, Brother, Cartridge Magenta, BT5000	78	592.00	46,176.00
15	cart.	Ink, Brother, Cartridge Cyan, BT5000	78	592.00	46,176.00
16	cart.	Ink, Brother, Cartridge Yellow, BT5000	78	592.00	46,176.00
17	cart.	Ink, Brother, Cartridge Black, BT60	55	592.00	32,560.00
18	cart.	Ribbon, 6 panel color ribbon (YMCKO)	2	14,400.00	28,800.00

(Total Amount in Words) THREE HUNDRED EIGHTY ONE THOUSAND NINE HUNDRED SIXTY PESOS & FIFTY CENTAVOS **381,960.50**

In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Conforme:


ANGELICA ARJO ALLAMBON
 (Signature Over Printed Name of Supplier)

12 / 27 / 2019
 Date

Very truly yours,


ROBERTO A. GARCIA
 Deputy General Manager

Funds Available: *office Supplies Expense* 24,600
office Supplies Inventory 353,160.50
SUSAN M. GALANG
 Cost Control & Budget Officer

P. R. No: FPD-2019-02-002
 FPD-2019-02-012
 Amount: ₱ 382,445.08