



BIDS AND AWARDS COMMITTEE

NOTICE OF NEGOTIATED PROCUREMENT

The Philippine International Convention Center (PICC) announces that the Bids and Awards Committee (BAC) will conduct a Negotiated Procurement for the **SUPPLY OF LABOR AND MATERIALS FOR THE INSTALLATION OF DISTRIBUTION PANELBOARD AT THE TIME TUNNEL AND BOWLING ALLEY**. The total Approved Budget for Contract (ABC) for this requirement is **EIGHT HUNDRED SEVENTY THOUSAND PESOS (P870,000.00), VAT inclusive**.

This will be undertaken in accordance with Sec. 53.1, Two Failed Bids, of the Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184 otherwise known as "The Government Procurement Reform Act".

A complete set of documents may be obtained by interested bidders from December 9, 2020 to on or before 3:00 p.m. of December 16, 2020.

Submission of proposals will be on or before 3:00 p.m. of December 16, 2020, at the BAC Secretariat Office, Ground Floor, Delegation Building, PICC Complex, 1307 Pasay City. Attached are the specifications for this particular procurement.


MELPIN A. GONZAGA
Chairman

BIDS AND AWARDS COMMITTEE (BAC)

NEGOTIATED PROCUREMENT

Sir:

We wish to inform you that the procurement of the **SUPPLY OF LABOR AND MATERIALS FOR THE INSTALLATION OF DISTRIBUTION PANELBOARD AT THE TIME TUNNEL AND BOWLING ALLEY**, will be done by way of Alternative Method of Procurement through Negotiated Procurement.

The total Approved Budget for Contract (ABC) for this project is **EIGHT HUNDRED SEVENTY THOUSAND PESOS (₱870,000.00), VAT inclusive**.

Please submit your proposal on or before **3:00 p.m. of December 16, 2020** at the BAC Secretariat, Ground floor, Delegation Building, PICC together with the following:

A. ELIGIBILITY DOCUMENTS:

1. Certified photocopy of the valid and current PhilGEPS Certificate of Registration – Platinum Membership.

If any of the documents mentioned in Annex "A" is not current, the new document should be submitted.

2. Statement of all on-going government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;
3. Statement of the Single Largest Completed Contract (SLCC) similar to the contract to be bid, entered into within the last three (3) years from the date of submission and opening of bids, and whose value is at least fifty percent (50%) of the ABC. Attach to such statement the following;

- a. Certified photocopy of the SLCC; and
- b. Certificate of Acceptance or Official Receipt or Sales Invoice

4. Net Financial Contracting Capacity (NFCC):

Computation of NFCC must be at least equal to the ABC to be bid, calculated as follows;

NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.

or a committed Line of Credit from Universal or Commercial Bank, in lieu of its NFCC Computation. The committed Line of Credit must be at least equal to ten percent (10%) of the ABC to be bid.

B. TECHNICAL COMPONENT:

1. Terms of Reference fully accomplished;
2. Notarized Omnibus Sworn Statement with attached;
 - a. For Corporations, the duly notarized Secretary's Certificate; or
 - b. For Sole Proprietorship, the notarized Special Power of Attorney.

C. OTHER DOCUMENTARY REQUIREMENTS:

1. Certified photocopy of the CY 2019 Income and Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (eFPS);
2. Company Profile with Organizational Chart and sketch of office location;
3. Certification from PICC' Electrical Electronics and Communication Services Division that the participating bidder has conducted ocular inspection of the subject requirement; and
4. Certificate of Satisfactory Completion & Acceptance of previous PICC projects undertaken within the last three (3) years, if any.

Negotiation shall be made with the bidder who made the lowest offer; should the negotiation fail then the same shall be made with the second lowest offer.

Attached is the Terms of Reference and other requirements for the implementation of the abovementioned requirements.

PICC reserves the right to reject any offer or all quotations found to be disadvantageous to the government.

Very truly yours,


MELPIN A. GONZAGA
Chairman

Date

The Chairman
Bids and Awards Committee (BAC)
Philippine International Convention Center (PICC)

Dear Sir/Madam:

In response to your letter dated _____, 2020, I wish to submit our offer for the **SUPPLY OF LABOR AND MATERIALS FOR THE INSTALLATION OF DISTRIBUTION PANELBOARD AT THE TIME TUNNEL AND BOWLING ALLEY,**

TOTAL AMOUNT: INCLUSIVE OF VALUE ADDED TAX (VAT)

(Amount in Words) (P _____)
(Amount in figures)

Note: Attach the Bill of Quantities

Very truly yours,

Signature of bidder over printed name

Address

Telephone/Fax No.

TERMS OF REFERENCE

A. TECHNICAL SPECIFICATIONS

Item No.	Article /Description	COMPLIANCE
1	<p>Supply of Labor and Materials for the Installation of Power Distribution Panelboard at Time Tunnel and Bowling Alley</p> <p>General Descriptions</p> <p>The Contractor shall install new power distribution panelboard, IMC conduits, pullboxes and wirings from power source indicated in the approved plan to the new panelboards. The contractor shall test and terminate the wires and energize the system.</p> <p>Scope of Work:</p> <ol style="list-style-type: none"> 1. Installation of new power distribution panelboard at the location specified in the approved plan. 2. Layout the IMC pipes with appropriate support from power sources to the location of the new panelboards. 3. Pulling of wires. 4. Perform insulation resistance testing to be witnessed by authorized EECSD personnel. Reading must be within acceptable values. 5. Termination of wires at both ends. 6. Energization and turn-over. <p>I. Specifications:</p> <ol style="list-style-type: none"> 1. Wires <ul style="list-style-type: none"> • 4 x 80 sq. mm. THHN/THWN type Copper Wire, UL Listed • Color: Red/Yellow/Blue (for phases) & Green or Yellow with green stripes (for Neutral) • Moisture and heat resistant/flame retardant thermoplastic wire 2. Intermediate Metallic Conduit (IMC) Conduit and Fittings <ul style="list-style-type: none"> • 65 mm diameter IMC pipe, 1.5 mm (min) wall thickness, galvanized • Must be UL Listed 3. Power Distribution Panelboard <ul style="list-style-type: none"> • NEMA 1 enclosure, with Neutral & Grounding Bus, powder coated paint • Main Ckt. Breaker: 200A, 3P, 600V MCCB, 25 kAIC (minimum) • Branches: 8 x 30A, 1P, 10 kAIC (minimum) <p style="text-align: center;">8 x 20A, 1P, 10 kAIC (minimum)</p> <p>II. General Requirements</p> <ol style="list-style-type: none"> 1. Permits, Bonds and Licenses <ul style="list-style-type: none"> -The Contractor shall submit the required permits, bonds and licenses as part of the implementation of the project. 	

2.Safety Officer

- A DOLE accredited safety officer should always be present at site every time there is activities at site.

3.Project Schedule/Timeline

- The Contractor shall finish and turn-over the project within sixty (60) calendar days upon receipt of Notice to Proceed. Schedule of work shall be properly coordinated to the Assistant Director of Electrical & Electronics Division.
- The Contractor shall submit a project schedule that will show the timetable of the project in the form of Gantt chart.

4.Workmanship

- The Contractor shall execute all works in a skillful and workmanlike manner and shall engage qualified workmen with equivalent experience required in the installation works.
- All electrical works herein shall be done under the direct supervision of duly licensed electrical engineer.
- Conduits shall be installed parallel to or perpendicular with the building line, diagonal run shall not be accepted. All boxes and conduits shall be rigidly supported by hanger rods, angle bars and U-bolts. Use of G.I. wire is not acceptable. Conduit shall be supported every 1.5m interval.
- Use of flexible metallic conduit shall be limited to 1.0m length only. Use of non-metallic flexible conduit is not allowed.

5.Temporary facilities

- PICC shall allow the Contractor to use the nearest available toilet for the Contractor which shall be identified by the PICC representative during the mobilization. Field office is not required in this particular project. Location of temporary storage shall be within the PICC premises which will be identified by PICC management prior to the mobilization.

6.Security and safety protections

- The Contractor shall provide warning signs, sufficient lighting, fire extinguishers and personal protective equipment.

7.Testing and commissioning

The Contractor shall perform insulation resistance test to the installed cables. Result must be within the acceptable level of insulation.

8.Other provisions

- The Contractor shall submit the list of its personnel that will be assigned to PICC.
- The Contractor shall submit the NBI or police clearance of its personnel that shall be assigned in PICC. No personnel shall be allowed to work without valid clearance.

	<ul style="list-style-type: none"> -The Contractor should wear its company uniform at all times within the PICC premises. -The Contractor shall provide all tools and materials that will be needed to perform the required installation works including the scaffolding and/or other platform to work in elevated areas. -The Contractor shall replace or restore to its original condition any parts of the building or equipment and other properties of PICC that may be damaged due to poor workmanship. -The Contractor shall submit Medical Certificate that all of its personnel to be assign in PICC shall be tested negative to COVID-19. 	
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Statement of Compliance

Offerors must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered.

D. Performance Bond

Form of Performance Security	Amount of Performance Security (Equal to Percentage of the Total Contract Price)
Cash or Cashier's/Manager's Check issued by a Universal or Commercial Bank.	Five percent (5%)
Bank draft/guarantee issued by a Universal or Commercial Bank	Five percent (5%)
Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty percent (30%)

E. PAYMENT

Full payment upon completion of the project.

Payment shall only be processed upon submission of the following:

- Contractor's request for payment shall be made to the PICC in writing
- Sales invoice describing, as appropriate, the Goods delivered/performed,
- Delivery receipt of the item/s supplied.
- As-built plan.

Five percent (5%) of the amount of payment shall be retained to cover the Contractor's warranty obligation.



F. Schedule of Requirements

Item No.	Description	Contract Period
1	Supply of Labor and Materials for the Installation of Distribution Panelboards at the Time Tunnel and Bowling Alley	Work shall be completed within sixty (60) calendar days from the receipt of the Notice to Proceed.

I hereby commit to comply and deliver all the above requirements in accordance with the above stated schedule.

Name of Company / Bidder

Signature over printed Name of Authorized Representative

Position

Date

