



**PURCHASE ORDER**

Supplier: UP-TOWN INDUSTRIAL SALES, INC.  
Address: 56-58 Madison St., Mandaluyong City

P.O. 036-20  
Date: September 22, 2020  
Mode of Procurement: Bidding  
Department: TSD-BSD  
Section:

Sir/Madam:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: PICC  
Department: Technical Services Department  
Section: Building Services Division

Delivery Period: 30 cal days  
Payment Terms: 30 days

Item No.	Unit	Description	Qty	Unit Cost	TOTAL PRICE
	tank	Fire Extinguisher 10 lbs -- refill, replacement of hose and gauge and accessories, including inspection tag	150	749.00	P112,350.00
	tank	New Fire Extinguisher, 10lbs, Dry Chem, ABC, with inspection tag	30	1,016.50	30,495.00
		-----Nothing Follows-----			<b>P142,845.00</b>
					<b>V-V-V-V-V-V</b>

(Total Amount in Words) **ONE HUNDRED FORTY-TWO THOUSAND EIGHT HUNDRED FORTY-FIVE PESOS** **P142,845.00**

In case of failure to make the full delivery within time specified above, a penalty one-tenth (1/10) of one percent (1%) the cost of the undelivered goods for every day of delay, as liquidated damages until such goods are finally delivered and accepted

Conformer:   
**ALEXANDER O. TAN**  
**PRESIDENT**  
(Signature over Printed Name of Supplier)

Very truly yours:  
  
**WILSON B. DELOS REYES**  
Director, TSD

Date: \_\_\_\_\_  
Funds Available: *Building, Electrical and Mechanical*  
*Supplier Inventory* ₱ 142,845-  
*Susan M. Galang*  
Cost Control & Budget Officer

P.R. No. TSD BSD 2020-001-005  
Amount: P223,500.00