



**REQUEST FOR SERVICES  
(NON-PERSONAL SERVICES)**

Supplier: **Greengen, Inc.**  
Address: 2178 Taft Ave. Malate

R.S No. **019-21**  
Date: **May 27, 2021**  
Mode of Procurement: **AMP-Shopping**  
Department: **TSD**  
Section: **EECS**

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Completion Date: Works should be completed within thirty (30) working days upon receipt of Notice to Proceed

Terms of Payment: Full payment shall be made upon completion

Unit	Description	Unit Cost	Total Cost
1 LOT	Preventive Maintenance of Various Substation Equipment -	P 190,000.00	P190,000.00
(Total Amount in Words) <b>ONE HUNDRED NINETY THOUSAND PESOS ONLY</b>			<b>P190,000.00</b>

Very truly yours,

  
**Wilson B. Delos Reyes**  
Director, TSD

It is understood that furnishing of necessary repair parts or other supplies as included in the services to be performed. Replaced worn out parts shall be returned to the PICCC.

This Request for Services together with all its terms and conditions, as embodied in the bid documents for the public bidding/Request for Quotation of this project, is hereby accepted by us with the warranty that we have not given nor do we intend to give any amount of money or gifts in any form whatsoever to any official of employee of the PICCC for the purpose of securing this order or having the payment hereof expedited. We hereby declare it to be known to and accepted by us that any violation of this warranty shall constitute sufficient ground for the PICCC to revoke this award and cause us to execute from any further dealings with the PICCC.

We further declare it to be known to and accepted by us that our failure to render services within the period specified herein shall give the PICCC the right to cancel the Request for Services or make an open market furnishing of necessary services specified above for which we agree to reimburse the PICCC for all payments made by it in excess of the price quoted herein for the said unfulfilled job.

We agree that in the case of delay in the required services, the PICCC may at its option, impose penalty in an amount equivalent to 1/10th of 1 percent of the total amount of this repair order for each day of delay, as liquidated damages, collectible by the PICCC from any amount due us.

Conforme:

  
**Engr. Bryan P. Garcia**

(Signature over Printed Name of Supplier)

**June 7, 2021**

Date

Funds Available:

*RM - Electrical Services*

  
**Susan M. Galang**  
Cost Control & Budget Officer

P. R. No: **TSD-EECS-2021-01-001**

**Amount: P 211,750.00**