



NOTICE OF SUSPENSION

Due to the suspension of work for non-essential PICC Personnel, we are suspending all procurement Activities starting March 26, 2021.

We will issue a separate Notice of Resumption of Procurement Activities sometime in April 2021.

A handwritten signature in black ink, appearing to read "M. Gonzaga", is positioned above the printed name.

Melpin A. Gonzaga
BAC Chairman

SUPPLEMENTAL BID BULLETIN

**Republic of the Philippines
PHILIPPINE INTERNATIONAL CONVENTION CENTER
PICC Complex, 1307 Pasay City
BIDS AND AWARDS COMMITTEE (BAC)**

March 22, 2021

**SUPPLY OF LABOR AND MATERIALS FOR THE REWATERPROOFING OF
THE DELEGATION AND SECRETARIAT ENTRANCE CANOPY AND
VIEWDECK OF SUMMIT HALLS**

ADDENDUM NO. 01

This Addendum is issued to amend/revise certain provisions of the Bid Documents for the above-captioned procurement. The amendments are, as follows:

I. Checklist of Technical and Financial Documents

- Item (j) of "Technical Documents" has been changed to read as:
 - **Section VI (Specifications) duly signed or initialed in each and every page by the bidder's authorized representative.**
- "Financial Component Envelope" has been changed by deleting items "q" and "r".

II. Section III (Bid Data Sheet) has been changed to read as:

- ITB Clause 20
 - Item No. 11
 - 1.5 mm thickness PVC Membrane, 60 cm x 60 cm
 - Geotextile, 60 cm x 60 cm
 - **Brochure or actual sample of the turf 60 cm x 60 cm**
 - **Brochure or actual sample of mechanical fastener assembly (1 set)**

III. Section V (Special Conditions of the Contract) has been changed to read as:

- GCC Clause 14 Progress Payments
 - Payments shall be made in two (2) schedules:
 - First partial payment shall be equivalent to fifty percent (50%) of the work accomplished as certified by the end-user. Payment shall be processed upon submission of the following:
 - Letter request of the Contractor for the release of the payment for work accomplished
 - Joint inspection inventory report of the Contractor and PICC Representative on the condition of the adjoining area and existing utilities
 - Breakdown of work accomplished as validated and certified by PICC Representative
 - Photographs of work accomplished

- Key plan highlighting work accomplished
 - Invoice
 - **Certificate from the manufacturer of the PVC membrane that their authorized representative has conducted an inspection of the actual product installed.**
- Second/Full payment shall be equivalent to fifty percent (50%) of the work accomplished as certified by the end-user. Payment shall be processed upon submission of the following:
 - Letter request of the Contractor for the release of the payment for work accomplished
 - Breakdown of work accomplished as validated and certified by PICC Representative
 - Photographs of work accomplished
 - Key plan highlighting work accomplished
 - As-Built Plan in soft and hard copy. The hard copy shall be in A3 bond size, three (3) copies signed by the CONTRACTOR and PICC authorized representative. The soft copy shall be saved in a USB.
 - **Certificate from the manufacturer of the PVC membrane that their authorized representative has conducted an inspection of the actual product installed.**
- GCC Clause 15.1
 - The date by which "as built" drawings are required is during the second/full payment. **The "as-built" drawings shall be submitted together with the maintenance manual as requirement for full payment.**

Corrected copies are attached. Bidders are advised to replace their original copies with the corrected copies.

For guidance and information of all concerned.


MELPIN A GONZAGA
Chairman

Received by:

(Signature over printed name)
Telephone/Fax No. _____
Date: _____
Name of Company: _____

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);
or
- (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document;
and
- (c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
and
- (e) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

- (f) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (g) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules;
and
- (h) Philippine Contractors Accreditation Board (PCAB) License;
or
Special PCAB License in case of Joint Ventures;
and registration for the type and cost of the contract to be bid; **and**
- (i) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration; **and**
- (j) ***Section VI (Specifications) duly signed or initialed in each and every page by the bidder's authorized representative.***
 - a. Organizational chart for the contract to be bid;
 - b. List of contractor's key personnel (*e.g.*, Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data;
 - c. List of contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be; **and**

- (k) Original duly signed Omnibus Sworn Statement (OSS); **and** if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- (l) The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**
- (m) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC).

Class "B" Documents

- (n) If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence; **or** duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

- (o) Original of duly signed and accomplished Financial Bid Form; **and**

Other documentary requirements under RA No. 9184

- (p) Original of duly signed Bid Prices in the Bill of Quantities; **and**
- (q) Duly accomplished Detailed Estimates Form, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; **and**
- (r) Cash Flow by Quarter.

	<ul style="list-style-type: none"> • Certificate from employer as a Supervisor in the installation of PVC membrane waterproofing system. • Certificate of training from Manufacturer. <p>4.2 Three (3) - PVC Membrane Installers</p> <ul style="list-style-type: none"> • Resume • Certificate from employer as installer of PVC Membrane waterproofing system. • Certificate of training from Manufacturer. <p>4.3 One (1) - Safety Officer</p> <ul style="list-style-type: none"> • Resume • Certificate of training at least forty (40) hours in Occupational Safety and Health (OSH) from DOLE or any DOLE accredited institution. <p>5. Name/s of authorized representative/s who will represent, execute, attend and transact pertaining to the project in behalf/ in the absence of the Contractor/Owner;</p> <p>6. Proof of ownership/certificate to procure/lease contract for the minimum major equipment as mentioned in ITB Clause 12.1 (b)(iii.3);</p> <p>7. Certification from PICC Building Services Division that the participating bidder has conducted inspection of the subject requirements;</p> <p>8. Manufacturer's Certification of the product specifications;</p> <p>9. Manufacturer's Certification on their commitment to conduct inspection of the quality of works of the Contractor, at least twice a week during the installation period.</p> <p>10. Certification from the bidder that the Manufacturer has an authorized distributor/agent in the Philippines.</p> <p>11.</p> <ul style="list-style-type: none"> • 1.5mm thickness PVC Membrane, 60cm x 60cm • Geotextile, 60cm x 60cm • Brochure or actual sample of the turf 60 cm x 60cm • Brochure or actual sample of mechanical fastener assembly (1 set) <p>12. Installation Methodology of the PVC waterproofing Membrane and turf;</p> <p>13. One (1) completed contract for the installation of PVC Membrane;</p> <p>14. Certification of Completion and Certificate of Acceptance of the aforementioned contract; and</p> <p>15. Certificate of Satisfactory Completion and Acceptance of previous PICC projects undertaken within the last five (5) years, if any.</p>
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11.1	The Contractor shall submit the Program of Work to the Procuring Entity's Representative within ten (10) calendar days upon receipt of Notice of Award.
13	<p>Advance Payment:</p> <ul style="list-style-type: none"> • Advance payment of fifteen percent (15%) of the total contract price shall be released upon submission and acceptance of an irrevocable standby letter of credit of equivalent value from a commercial bank, a bank guarantee or a surety bond callable upon demand, issued by a surety or insurance company, duly licensed by the Insurance Commission and confirmed by PICC. • The advance payment shall be repaid by the contractor by deducting fifteen percent (15%) from the periodic progress payments a percentage equal to the percentage of the total contract price used for the advance payment.
14	<p>Progress Payments:</p> <p>Payments shall be made in two (2) schedules:</p> <ol style="list-style-type: none"> 1. First partial payment shall be equivalent to fifty percent (50%) of the work accomplished as certified by the end-user. Payment shall be processed upon submission of the following: <ul style="list-style-type: none"> • Letter request of the Contractor for the release of the payment for work accomplished • Joint inspection inventory report of the Contractor and PICC Representative on the condition of the adjoining area and existing utilities • Breakdown of work accomplished as validated and certified by PICC Representative • Photographs of work accomplished • Key plan highlighting work accomplished • Invoice • <i>Certificate from the manufacturer of the PVC membrane that their authorized representative has conducted an inspection of the actual product installed</i> 2. Second/Full payment shall be equivalent to fifty percent (50%) of the work accomplished as certified by the end-user. Payment shall be processed upon submission of the following: <ul style="list-style-type: none"> • Letter request of the Contractor for the release of the payment for work accomplished • Breakdown of work accomplished as validated and certified by PICC Representative • Photographs of work accomplished

	<ul style="list-style-type: none"> • Key plan highlighting work accomplished • As-Built Plan in soft and hard copy. The hard copy shall be in A3 bond size, three (3) copies signed by the CONTRACTOR and PICC authorized representative. The soft copy shall be saved in a USB. • <i>Certificate from the manufacturer of the PVC membrane that their authorized representative has conducted an inspection of the actual product installed</i> <p>3. Progress payments (first and second/final payments) shall be subject to the following:</p> <ul style="list-style-type: none"> • Ten percent (10%) of the contract amount as retention money. The total “retention money” shall be due for release upon final acceptance of the works, and • Five percent (5%) of the contract amount as guarantee for the fifteen year (15) warranty period. Said amount shall be released after accomplishing the condition under item 3 of the warranty conditions <p>4. The five percent (5%) of the contract amount withheld for the warranty shall be released equally, twice a year, for fifteen (15) years, after submission of a letter request, inspection report and the warranty security. The inspection shall be at least every six (6) months starting from the date of the final turn-over and acceptance of the project.</p> <p>5. The PICC representative shall check the contractor’s request for payment and certify the amount to be paid to the contractor as progress payments. Materials and equipment delivered on the site but not completely put in place shall not be included for payment.</p> <p>6. The PICC shall deduct the following from the certified gross amounts to be paid to the contractor’s progress payments.</p> <ul style="list-style-type: none"> • Cumulative value of the works previously certified and paid for. • Portion of the advance payment to be recouped for the month. • 10% as Retention money and 5% for the warranty • Amount to cover the third party liabilities • Amount to cover the uncorrected discovered defects in the works. <p>7. PICC shall pay the CONTRACTOR the amounts certified by PICC’s Representative within twenty-eight (28) calendar days from the date of approval of accomplishment. No payment interest shall be made for the delayed payments and adjustments.</p>
15.1	<p>The date by which “as built” drawings are required is during the second/full payment. <i>The “as built’ drawing shall be submitted together with the maintenance manual as requirement of the full payment</i></p>