

### PURCHASE ORDER

Supplier: **PRIMEGOODS TRADING AND ELECTRICAL SUPPLY CO.**  
 Address: 56-58 Madison St., Mandaluyong City

P.O. 052-20  
 Date: December 4, 2020  
 Mode of Procurement: Bidding  
 Department: TSD  
 Section: EECSD

Sir/Madam:  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: PICC  
 Department: Technical Services Department  
 Section: EECSD

Delivery Period: 60 cal days  
 Payment Terms: 30 days

Item No.	Unit	Description	Qty	Unit Cost	TOTAL PRICE
	Units	Handheld Wired Microphones	30	₱7,150.00	<b>₱214,500.00</b>
	Units	Condenser Microphone	6	14,850.00	<b>89,100.00</b>
	units	Voice Amplifier X-X-X	4	2,100.00	<b>8,400.00</b>
					<b>₱312,000.00</b> VAT inclusive

(Total Amount in Words) **THREE HUNDRED TWELVE THOUSAND PESOS**


**₱312,000.00**

In case of failure to make the full delivery within time specified above, a penalty one-tenth (1/10) of one percent (1%) the cost of the undelivered goods for every day of delay, as liquidated damages until such goods are finally delivered and accepted

Very truly yours:

  
**RENATO B. PADILLA**  
 General Manager

Conforme:

  
**BENJAMIN A. CLLETA JR.**  
 (Signature over Printed Name of Supplier)

12-14-2020  
 Date

Funds Available

*GTA- Other Com Expendable Inventory ₱ 312,000-*  
  
**Susan M. Galang**  
 Cost Control & Budget Officer

P.R. No. TSD EECSD 2020-03-004

Amount: **₱362,000.00**