



## NOTICE TO PROCEED

September 21, 2020

**Mr. RAUL O. OCLARIT**  
President  
ECO-HYGIENE INSTITUTIONAL  
SALES, CORPORATION  
Mandaluyong City

Sir:

The attached Purchase Order No. 026-20 dated September 8, 2020, having been approved, Notice is hereby given that the **Supply and Delivery of 16,700 packs Interfolded Paper Towel** in the total amount of **FOUR HUNDRED SEVENTEEN THOUSAND FIVE HUNDRED PESOS (P417,500.00), VAT inclusive**, may commence and shall be delivered within fifteen (15) calendar days after the receipt of this Notice.

Thus, you are responsible to commence the services enumerated under the terms and conditions and in accordance with Section VI – Schedule of Requirements. You may coordinate with the PICC authorized representative, Mr. Glenn L. Pelonio, Asst. Director, FPD, for other details of the project.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other to the BAC Secretariat.

Very truly yours,

**RENATO B. PADILLA**  
General Manager

I acknowledge receipt of this Notice on 9/22/20

Name of the Representative of the Bidder: LYZA MAE DELA CRUZ

Authorized Signature: 