



PURCHASE ORDER

Supplier: ECO-HYGIENE INSTITUTIONAL SALES, CORPORATION Address: Mandaluyong City	P.O. 027-20 Date: September 8, 2020 Mode of Procurement: Bidding Department: Admin Section: FPD
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Sir/Madam:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: PICC Department: ADM Section: FPD	Delivery Period: 15 calendar days Payment Terms: within 3 weeks
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Item No.	Unit	Description	Qty.	Unit Cost	TOTAL PRICE
1	rolls	TOILET TISSUE PAPER	76,320	P8.00	P610,560.00
	rolls	JUMBO ROLL TISSUE PAPER X-X-X-X-X	500	P80.00	P40,000.00
					P650,560.00
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(Total Amount in Words) **SIX HUNDRED FIFTY THOUSAND FIVE HUNDRED SIXTY PESOS** **P650,560.00**

In case of failure to make the full delivery within time specified above, a penalty one-tenth (1/10) of one percent (1%) the cost of the undelivered goods for every day of delay, as liquidated damages until such goods are finally delivered and accepted

Very truly yours:

RENATO P. PADILLA
 General Manager

Conforme:
LIZA MAE L. DELA CRUZ
 (Signature over Printed Name of Supplier)
9/11/20
 Date

Funds Available: <i>Sanitation and Housekeeping Supplies Inventory</i> Susan M. Galang Cost Control & Budget Officer <i>P650,560-</i>	P.R. No. ADM-FPD-2020-01-003 ABC - P820,500.00
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By 9/11/2020 406 for 9/11/2020