



**REQUEST FOR SERVICES
(NON-PERSONAL SERVICES)**

To: **Ms. Henzie Yunez**
PERIDOU, INC.
 Rm. 538 P. Delos Reyes Bldg., 232 Juan Luna St.
 Brgy. 289 Zone 27 Binondo, Manila

R.S. No. 002-19 Date: January 18, 2019
 P.R. No. HR-18-024 Date: Oct. 17, 2018
 Dept./Office: Admin - HRMDD
 Refer to price quotation dated Dec. 20, 2018

Madam:

Please render the necessary services to the following listed below:

Unit	Description	Unit Cost	Total Cost
1 Lot	Consultancy and Professional Services for the Design of the PICC Office Uniforms	₱ 75,000.00	₱ 75,000.00 VAT Inclusive
(Total Amount in Words) SEVENTY FIVE THOUSAND PESOS			₱ 75,000.00

Very truly yours,

Maria Teresita C. Salcedo
MARIA TERESITA C. SALCEDO
 Director, Administrative Dept.

This Request for Services together with all its terms and conditions, as embodied in the Request for Quotation and Technical Specifications of this project, is hereby accepted by us with the warranty that we have not given nor do we intend to give any amount of money or gifts in any form whatsoever to any official of employee of the PICC for the purpose of securing this order or having the payment hereof expedited. We hereby declare it to be known to and accepted by us that any violations of this warranty shall constitute sufficient ground for the PICC to revoke this award and cause us to exclude from any further dealings with the PICC.

We further declare it to be known to and accepted by us that our failure to render services within the period specified herein shall give the PICC the right to cancel the Request for Services or make an open market furnishing of necessary services specified above for which we agree to reimburse the PICC for all payments made by it in excess of the prices quoted herein for the said unfulfilled job.

We agree that in the case of delay in the required services, the PICC may at its option, impose penalty in an amount equivalent to 1/10th of 1 percent of the unperformed works, for each day of delay, as liquidated damages, collectible by the PICC from any amount due us.

CERTIFIED AS TO AVAILABILITY OF FUNDS CHARGEABLE TO
PCFB - Office Uniform - ₱ 75,000-

Susan M. Galang
SUSAN M. GALANG
 COST CONTROL & BUDGET OFFICER

Conforme:
Henzie Yunez
HENZIE YUNEZ
 (Signature Over Printed Name of Supplier)

FEB 6, 2019
 Date