

SUPPLEMENTAL BID BULLETIN

**Republic of the Philippines
PHILIPPINE INTERNATIONAL CONVENTION CENTER
PICC Complex, 1307 Pasay City
BIDS AND AWARDS COMMITTEE (BAC)**

May 16, 2022

**SUPPLY AND DELIVERY OF OFFICE UNIFORMS FOR RANK-AND-FILE
EMPLOYEES**

ADDENDUM NO. 02

This Addendum is issued to amend/revise certain provisions of the Bid Documents for the above-captioned procurement. Said amendments are as follows:

I. Section 1- Invitation to Bid

- Item 7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **May 30, 2022 at 9:30 a.m.** Late bids shall not be accepted.
- Item 9. Bid opening shall be on **May 30, 2022, at 10:00 a.m.** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

II. Section III - Bid Data Sheet

- ITB Clause 5.3 - The 1st paragraph thereof shall read: "For this purpose, similar contract shall refer to supply and delivery of made-to-order and tailor-fit uniforms and clothing materials for not less **five (5)** years.
- ITB Clause 20.2 - The amendments in this clause are the following:
 - d. The phrase "**or its equivalent**" is added to each of the brand name of the swatches mentioned therein.
 - e. A new sub-paragraph is inserted which reads: "**Certificate from end-user that the bidder has inspected/examined the existing PICC uniforms.**"
 - f. Sub-paragraph e has been re-designated as sub-paragraph f.

III. Section VI – Schedule of Requirements

- The 1st section of the Delivery Schedules shall read "Within five (5) calendar days upon receipt of the **notice from the end-user that all of the submitted prototypes have been found to be compliant.**"

IV. Section VII - Technical Specifications

- The topical headings "**BIDDING**" and "**TECHNICAL BID**" in the Terms of Reference, including the provisions thereof, have been deleted, and have been replaced by the following:

"SUBMISSION AND EVALUATION OF PROTOTYPES

1. The Contractor shall submit the prototypes of the four (4) uniforms within fifteen (15) calendar days from receipt of the Notice to Proceed. Each prototype shall be provided for a particular PICC employee, which, if found compliant, shall form part of the seventy (70) sets of office uniforms for the rank-and-file employees.
2. The Contractor's prototypes of the uniforms shall be evaluated and graded by the end-user on the basis on the following criteria:

Workmanship	50%
Fitting	25%
Sewing quality (including zippers, embroidery	25 %

	100 %

3. A prototype shall be considered compliant and acceptable, if it obtains a rating of not lower than ninety percent (90%). If a prototype fails to attain the ninety percent (90%) rating, the Contractor shall be given an opportunity to rectify mistakes in the prototype, or submit another prototype, within seven (7) calendar days from receipt of a notice from the end-user that the submitted prototype has been rejected for being non-compliant. The rejection of the modified prototype, or the replacement prototype, shall result in the Contractor's disqualification.

Corrected copies are attached. Bidders are advised to replace their original copies with the corrected copies.

For guidance and information of all concerned.


MELPIN A GONZAGA
 Chairman

Received by:

 (Signature over printed name)
 Telephone/Fax No. _____
 Date: _____
 Name of Company: _____



BIDS AND AWARDS COMMITTEE

Invitation to Bid for the Supply and Delivery of Office Uniforms for Rank and File

1. The *Philippine International Convention Center (PICC)*, through the *Approved Budget for CY 2022*, intends to apply the sum of **SEVEN HUNDRED THOUSAND PESOS (Php700,000.00) VAT Inclusive**, being the Approved Budget for the Contract (ABC) to payments under the contract for the **Supply and Delivery of Office Uniforms for Rank-And-File Employees (PICC – APP2022-116)**.
2. The *PICC* now invites bids for the abovementioned requirement. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the abovementioned requirement. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders). Bids received in excess of ABC shall be automatically rejected at bid opening.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Prospective Bidders may obtain further information from the *PICC-BAC* and inspect the Bidding Documents at the address given below during office hours.
5. A complete set of Bidding Documents may be acquired by Prospective Bidders starting April 22, 2022 from the given address and website(s) below *and upon payment of a non-refundable fee in the amount of Nine Hundred Pesos (Php900.00)*. The *PICC* shall allow the bidder to present its proof of payment for the fees *by furnishing the PICC-BAC a copy of the Official Receipt*.
6. The *PICC-BAC* will hold a ***second Pre-Bid Conference on May 16, 2022 at 11:00 a.m. Meeting Room 10 (MR-10), 3RD Floor Delegation Building, PICC*** and/or through videoconferencing/webcasting *via Zoom*, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before ***May 30, 2022 at 9:30 a.m.*** Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
9. Bid opening shall be on ***May 30, 2022, at 10:00 a.m.*** at the given address below. Bids will be opened in the presence of the bidders’ representatives who choose to attend the activity.

Bid Data Sheet

ITB Clause	
5	<p>The following persons shall be eligible to participate in this bidding:</p> <ol style="list-style-type: none"> 1. Duly Licensed Filipino citizens/sole proprietorships; 2. Partnerships duly organized under the laws of the Philippines and of which at least sixty percent (60%) of the interest belongs to citizens of the Philippines; 3. Corporations duly organized under the laws of the Philippines, and of which at least sixty percent (60%) of the outstanding capital stocks belongs to citizens of the Philippines; 4. Must be in the business in the tailoring or supply and delivery of corporate uniforms of at least similar volume as required herein; 5. Must own a minimum of ten (10) industrial sewing machines; and 6. Must be engaged in the business of supply and delivery of made to order and tailor-fit uniform and clothing materials for not less than three (3) years.
5.3	<p>For this purpose, similar contract shall refer to supply and delivery of made to order and tailor-fit uniform and clothing materials for not less than <i>five (5)</i> years.</p> <p>The Bidder must have completed within the last five (5) years a single contract that is similar to this requirement, the amount of which shall be at least fifty percent (50%) of the ABC.</p>
7.1	Sub-contracting is not allowed
12	Not applicable
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <ol style="list-style-type: none"> a. The amount of not less than ₱14,000.00, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or b. The amount of not less than ₱35,000.00 if bid security is in Surety Bond
15	<p>Sealing and Marking of Bids</p> <p>Each Bidder shall submit the original and one (1) copy of the first and second components of its Bid.</p>

16.1	<p>The address for submission of bids is: PICC-Bids and Awards Committee (BAC) Secretariat Ground floor, Delegation Building PICC Complex, 1307 Pasay City</p> <p>The deadline for submission of bids is <i>May 30, 2022 at 9:30 a.m.</i></p>
17.1	<p>The place of bid BAC CONFERENCE ROOM MR10, 3rd Floor, Delegation Building PICC Complex, 1307 Pasay City</p> <p>The date and time of bid opening is <i>May 30, 2022 at 10:00 a.m.</i></p> <p>In case the Bids cannot be opened as scheduled due to justifiable reasons, the BAC shall take custody of the Bids submitted and the opening of Bids shall be at 2:00 p.m. of the next working day.</p>
19.3	<p>Total ABC is SEVEN HUNDRED THOUSAND PESOS (PhP700,000.00), VAT Inclusive.</p>
20.2	<p>Within a non-extendible period of five (5) calendar days from receipt by the bidder of the notice from the BAC that it submitted the LCB, the Bidder shall submit the following documentary requirements:</p> <ol style="list-style-type: none"> a. Certified Photocopy of the <i>CY 2021</i> Income and Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (eFPS); b. Sections III and V of the bid documents, signed on each and every page by the bidder's authorized representative; c. Company Profile with Organizational Chart and sketch of office location; d. Submit 2" x 3" swatches of the following fabrics: <ul style="list-style-type: none"> <u>Female Office Uniforms:</u> <ul style="list-style-type: none"> - Drake Jacobs <i>or its equivalent</i> (for dress and blouse) <u>Nurse Uniform:</u> <ul style="list-style-type: none"> - Klopman/Clothman fabric <i>or its equivalent</i> (for white blouse, pants and coat) Blue Scrub suit (cotton) <u>Male Office Uniforms:</u> <ul style="list-style-type: none"> - Lannister Wool Navy Blue <i>or its equivalent</i> (for pants and jacket) - Everest #H15, Navy Blue <i>or its equivalent</i> (for barong) <u>Male Technical Uniforms:</u> <ul style="list-style-type: none"> - Lannister Wool Navy Blue <i>or its equivalent</i> (for pants and jacket) - Everest #10 Midnight Blue <i>or its equivalent</i> (for shirt jack); e. <i>Certificate from the end-user that the bidder has inspected/examined the existing PICC uniforms;</i> and f. Certificate of Satisfactory Completion & Acceptance of previous PICC projects undertaken within the last three (3) years, if any.
21.2	<p>No additional requirement</p>

Section VI. Schedule of Requirements

Tasks	Delivery Schedules	Remarks
a. Taking of measurements	Within five (5) calendar days upon receipt of the <i>notice from end-user that all of the submitted prototypes has been found to be compliant</i>	Taking of measurements shall be done for one (1) day only. Employees who are not present shall proceed to the Contractor's shop where their measurements will be taken
b. Delivery	Within sixty (60) calendar days, from the date of the measurement taking	Contractor shall give three (3) days advanced notice to HRMDD on actual date of delivery
c. Retrieve uniforms from employees who have requests for alterations or complaints	Within two (2) calendar days from date of delivery	Contractor shall act on the alterations
d. Delivery of altered uniforms	Within seven (7) calendar days from return of the uniform for alteration.	Employees shall within 2 calendar days from receipt, signify acceptance of altered uniforms by signing the acknowledgement sheet

I hereby commit to comply and deliver all the above requirements in accordance with the above stated schedule.

Name of Company / Bidder

Signature over printed Name of Authorized Representative

Position

Date

SUBMISSION AND EVALUATION OF PROTOTYPE

- a. *The Contractor shall submit the prototypes of the four (4) uniforms within fifteen (15) calendar days from receipt of the Notice to Proceed. Each prototype shall be provided for a particular PICC employee, which, if found compliant, shall form part of the seventy (70) sets of office uniforms for the rank-and-file employees.*
- b. *The Contractor's prototypes of the uniforms shall be evaluated and graded by the end-user on the basis on the following criteria:*

<i>Workmanship</i>	<i>50%</i>
<i>Fitting</i>	<i>25%</i>
<i>Sewing quality (including zippers, embroidery)</i>	<i>25 %</i>
	<hr/>
	<i>100 %</i>

- c. *A prototype shall be considered compliant and acceptable, if it obtains a rating of not lower than ninety percent (90%). If a prototype fails to attain the ninety percent (90%) rating, the Contractor shall be given an opportunity to rectify mistakes in the prototype, or submit another prototype, within seven (7) calendar days from receipt of a notice from the end-user that the submitted prototype has been rejected for being non-compliant. The rejection of the modified prototype, or the replacement prototype, shall result in the Contractor's disqualification.*

Supplementary Information

- c. Each contractor shall supply the name/s and contact persons or its duly authorized representative to make any decision on its behalf, and to answer queries during the evaluation of offers.
- d. The PICC reserves the right to visit the facilities or conduct any due diligence on all the prequalified proponents, or make inquiries from and view its clients' finished uniforms, check and confirm the service quality to establish the credibility, competency and capability of the contractor prior to submission of proposal.
- e. The contractor shall not directly or indirectly copy/ imitate or reproduce the approved PICC designs, color combination and concept for purposes of selling it to a 3rd party nor allow and authorize parties to copy or reproduce the same. Failure to observe this provision will make the Contractor liable to PICC for damages.
- f. The participating bidders shall respect PICC and shall not contest or assail the decision or award made by the PICC before any court / agency or body. Such decision to award the contract by the PICC to the winning bidder shall be deemed final.

STATEMENT OF COMPLIANCE

Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered.

Note:

Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.