

SUPPLEMENTAL BID BULLETIN

**Republic of the Philippines
PHILIPPINE INTERNATIONAL CONVENTION CENTER
PICC Complex, 1307 Pasay City
BIDS AND AWARDS COMMITTEE (BAC)**

October 29, 2024

**SUPPLY OF LABOR AND MATERIALS FOR THE REPLACEMENT OF
CEILING AT THE PLENARY HALL**

ADDENDUM NO. 01

This Addendum is issued to amend/revise certain provisions of the Bid Documents for the above-captioned procurement. Said amendments are as follows:

I. Section I- Invitation to Bid has been revised to read as:

- **2.** The *PICC* now invites bids for the above Procurement Project. Completion of the Works is required within **twenty-four (24)** calendar days. Bidders should have completed within the last **three (3) years**, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
- **7.** Bids must be duly received by the BAC Secretariat through manual submission at the office address as indicated below, on or before **November 7, 2024**, at 9:30 a.m. Late bids shall not be accepted.
- **9.** Bid opening shall be on **November 7, 2024** at 10:00 a.m. at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

II. Section IIII- Bid Data Sheet has been revised to read as

- ITB Clause 5
 - The Contractor shall have a completed contract with renovation or fit-out work with at **three (3) years**-experience.
- ITB Clause 5.2
 - The Bidder must have completed within three (3) years from the date of bidding, a single contract that is similar to this requirement, the amount of which shall be at least fifty percent

(50%) of the ABC. For this purpose, a similar contract to the Project refer to contracts on renovation works.

- ITB Clause 16.1

- The address for submission of bids is:
PICC-Bids and Awards Committee (BAC) Secretariat
Ground floor, Delegation Building
PICC Complex, 1307 Pasay City

The deadline for submission of bids is **November 7, 2024**
at 9:30 a.m.

- ITB Clause 17.1

- The place of bid

BAC CONFERENCE ROOM
Function Room B, 2nd Floor, Secretariat Building
PICC Complex, 1307 Pasay City

The date and time of bid opening is **November 7, 2024**
at 10:00 a.m.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the BAC shall take custody of the Bids submitted and the opening of Bids shall be at 10:00 a.m. of the next working day.

- ITB Clause 20

- **e. Resume of the Project Engineer and Safety Officer who will be assigned to PICC and Certificate of training of the safety officer; and**

III. Section V- Special Conditions of Contract have been revised to read as:

- GCC Clause 2

- The schedule of Completion is within **twenty-four (24) Calendar days from December 23, 2024 to January 15, 2025.**

IV. Section VI-Terms of Reference have been revised to read as:

- I. General Scope of Work:
 - The works shall be supply of materials, labor, tools, equipment and other services incidental necessary for the replacement of ceiling

at the Plenary Hall. The work shall be completed within **twenty-four (24) Calendar days from December 23, 2024 to January 15, 2025**. The work shall be in 24/7 schedule, which requires three (3) shift schedule.

V. Section VIII- Checklist of Requirements have been revised to read as:

- Annex "B"- SLCC Form
 - Note: The Single Largest Completed Contract shall be completed **within the last three (3) years** form the date of submission and receipt of bids, that is similar to the contract to be bid, the amount of which

The corrected copies are attached. Bidders are advised to replace their original copies with the corrected copies.

For guidance and information of all concerned.


WILSON B. DELOS REYES
Chairman

Received by:

(Signature over printed name)
Telephone/Fax No. _____
Date: _____
Name of Company: _____



BIDS AND AWARDS COMMITTEE

Invitation to Bid for Supply of Labor and Materials for the Replacement of Ceiling at the Plenary Hall

1. The *Philippine International Convention Center (PICC)*, through the *Approved Budget for CY 2024* intends to apply the sum of **TEN MILLION EIGHT HUNDRED FIFTY-TWO THOUSAND EIGHT HUNDRED SEVENTY-SIX PESOS AND EIGHTY-TWO CENTAVOS (Php10,852,876.82)**, VAT Inclusive, being the Approved Budget for the Contract (ABC) to payments under the contract for **Supply of Labor and Materials for the Replacement of Ceiling at the Plenary Hall (APP No. 2024-UP- 40)** . Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *PICC* now invites bids for the above Procurement Project. Completion of the Works is required within **twenty-four (24)** calendar days. Bidders should have completed within the last **three (3)** years, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary “*pass/fail*” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Prospective Bidders may obtain further information from the *PICC-BAC* and inspect the Bidding Documents at the address given below during office hours.
5. A complete set of Bidding Documents may be acquired by prospective bidders starting October 15, 2024 from the given address and website/s below *and upon payment of a non-refundable fee, in the amount of Thirteen Thousand Seven Hundred Fifty Pesos (Php13,750.00)*. A bidder shall present its proof of payment for the fee *by furnishing the PICC-BAC a copy of the Official Receipt*.
6. The *PICC-BAC* will hold a Pre-Bid Conference on October 23, 2024, *at 10:00 a.m.* at *Function Room B, 2nd Floor, Secretariat Building, PICC* and/or through videoconferencing/webcasting *via Zoom/Google Meet*, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address as indicated below, on or before **November 7, 2024**, at 9:30 a.m. Late bids shall not be accepted.
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 15**.

9. Bid opening shall be on **November 7, 2024** at 10:00 a.m. at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The *PICC* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

*BIDS AND AWARDS COMMITTEE
PHILIPPINE INTERNATIONAL CONVENTION CENTER
PICC Complex, Pasay City 1307
87894759 and 87894760
Telefax No. 87894761
Email: procurement@picc.gov.ph*

12. You may visit the following websites:

For downloading of Bidding Documents: www.picc.gov.ph

WILSON B. DELOS REYES
Chairman

Bid Data Sheet

ITB Clause											
5	<p>The following persons shall be eligible to participate in this bidding:</p> <ul style="list-style-type: none"> a. Duly licensed Filipino citizens/sole proprietorships; b. Partnerships duly organized under the laws of the Philippines and of which at least sixty percent (60%) of the interest belongs to citizens of the Philippines; c. Corporations duly organized under the laws of the Philippines and of which at least sixty percent (60%) of the of the outstanding capital stock belongs to citizens of the Philippines; d. Cooperatives duly organized under the laws of the Philippines and of which at least sixty percent (60%) of the interest belongs to citizens of the Philippines; and e. The Contractor shall have a completed contract with renovation or fit-out work with at least three (3) years-experience. 										
5.2	<p>The Bidder must have completed within five (5) years from the date of bidding, a single contract that is similar to this requirement, the amount of which shall be at least fifty percent (50%) of the ABC.</p> <p>For this purpose, a similar contracts to the Project refer to contracts on renovation works.</p>										
7.1	Subcontracting is not allowed.										
10.3	The Contractor shall be PCAB licensed with a classification of General Building, "D" category with at least five (5) years' work experience in civil works.										
10.4	<p>The key personnel must meet the required minimum years of experience set below:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%; text-align: center;">Key Personnel</th> <th style="width: 50%; text-align: center;">Relevant Experience</th> </tr> </thead> <tbody> <tr> <td>1 - Project Engineer/Project-in-Charge</td> <td>Licensed Civil Engineer with at least five (5) years' experience in the construction</td> </tr> <tr> <td>3 - Safety Officer</td> <td>With at least five (5) years' experience as Safety Officer with Basic Occupational Safety and Health / Construction Occupational Safety and Health.</td> </tr> <tr> <td>1 - Certified Scaffolder</td> <td>With at least five (5) years' experience as Scaffolders with Scaffold Erection NC II</td> </tr> <tr> <td>3 - Electrician</td> <td>With at least five (5) years' experience as Electrician</td> </tr> </tbody> </table>	Key Personnel	Relevant Experience	1 - Project Engineer/Project-in-Charge	Licensed Civil Engineer with at least five (5) years' experience in the construction	3 - Safety Officer	With at least five (5) years' experience as Safety Officer with Basic Occupational Safety and Health / Construction Occupational Safety and Health.	1 - Certified Scaffolder	With at least five (5) years' experience as Scaffolders with Scaffold Erection NC II	3 - Electrician	With at least five (5) years' experience as Electrician
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10.5	<p>1. The minimum major equipment required for the project are the following:</p> <table border="1" data-bbox="320 271 1418 398"> <thead> <tr> <th data-bbox="320 271 504 315">Item No.</th> <th data-bbox="504 271 783 315">Number of Units</th> <th data-bbox="783 271 1418 315">Description of Equipment</th> </tr> </thead> <tbody> <tr> <td data-bbox="320 315 504 360">1.</td> <td data-bbox="504 315 783 360">1 – unit</td> <td data-bbox="783 315 1418 360">Truck for hauling of debris</td> </tr> <tr> <td data-bbox="320 360 504 398">2.</td> <td data-bbox="504 360 783 398">1 – unit</td> <td data-bbox="783 360 1418 398">Nail gun equipment</td> </tr> </tbody> </table>	Item No.	Number of Units	Description of Equipment	1.	1 – unit	Truck for hauling of debris	2.	1 – unit	Nail gun equipment
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1.	1 – unit	Truck for hauling of debris								
2.	1 – unit	Nail gun equipment								
12	Not applicable.									
15.1	<p>The bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts:</p> <p>a. In the amount of not less than ₱217,057.54, Cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit;</p> <p>b. Surety Bond in the amount of not less than ₱542,643.84.</p>									
15.2	The bid security shall be valid until <i>One Hundred Twenty (120) calendar days from the date of submission and opening of bids.</i>									
16	<p>Sealing and Marking of Bids</p> <p>Each Bidder shall submit the original and one (1) copy of the first and second components of its Bid.</p>									
16.1	<p>The address for submission of bids is:</p> <p style="text-align: center;">PICC-Bids and Awards Committee (BAC) Secretariat Ground floor, Delegation Building PICC Complex, 1307 Pasay City</p> <p>The deadline for submission of bids is November 7, 2024 at 9:30 a.m.</p>									
17.1	<p>The place of bid</p> <p style="text-align: center;">BAC CONFERENCE ROOM Function Room B, 2nd Floor, Secretariat Building PICC Complex, 1307 Pasay City</p> <p>The date and time of bid opening is November 7, 2024 at 10:00 a.m.</p> <p>In case the Bids cannot be opened as scheduled due to justifiable reasons, the BAC shall take custody of the Bids submitted and the opening of Bids shall be at 10:00 a.m. of the next working day.</p>									
19.2	Not Applicable.									

20	<p>Within a non-extendible period of five (5) calendar days from receipt by the bidder of the notice from the BAC that it submitted the LCB, the Bidder shall submit the following documentary requirements:</p> <ol style="list-style-type: none"> a. Certified Photocopy of the CY 2023 Income and Business Tax Returns with proof of payment; b. Sections III and V of the bid documents, signed on each and every page by the bidder's authorized representative; c. Company Profile with sketch of office location; d. Certifications that the participating bidder has conducted ocular inspection of the above subject requirements; and e. Resume of the Project Engineer and Safety Officer who will be assigned to PICC and Certificate of training of the safety officer; and f. Certificate of Satisfactory Completion & Acceptance of previous PICC projects undertaken within the last five (5) years, if any.
21	<p>The following documents shall be submitted, together with the Performance Bond, within ten (10) calendar days after the receipt of the Notice of Award. Such documents shall form part of the contract;</p> <ol style="list-style-type: none"> 1. Project Schedule/ Work Program; and 2. Project Safety and Health Program signed by the Safety Officer;

Special Conditions of Contract

GCC Clause									
2	The schedule of Completion is within twenty-four (24) Calendar days from December 23, 2024 to January 15, 2025.								
3.1	The site shall be available to the Contractor within seven (7) calendar days after issuance of NTP.								
6	The Site is located at the PICC Open Garden								
7.2	<p>WARRANTY:</p> <p>The warranty security shall be effective for one (1) year from the date of issuance of the Certificate of Final Acceptance.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Form of Warranty Security</th> <th style="text-align: center;">Amount of Warranty Security (Not less than the required percentage of the total Contract Price)</th> </tr> </thead> <tbody> <tr> <td>a) Cash or Letter of Credit issued by a Universal or Commercial Bank: <i>Provided, however,</i> That the Letter of Credit shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank</td> <td style="text-align: center;">Five percent (5%)</td> </tr> <tr> <td>b) Bank guarantee confirmed by a Universal or Commercial Bank</td> <td style="text-align: center;">Ten percent (10%)</td> </tr> <tr> <td>c) Surety bond callable upon demand issued by GSIS or a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security</td> <td style="text-align: center;">Thirty percent (30%)</td> </tr> </tbody> </table>	Form of Warranty Security	Amount of Warranty Security (Not less than the required percentage of the total Contract Price)	a) Cash or Letter of Credit issued by a Universal or Commercial Bank: <i>Provided, however,</i> That the Letter of Credit shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank	Five percent (5%)	b) Bank guarantee confirmed by a Universal or Commercial Bank	Ten percent (10%)	c) Surety bond callable upon demand issued by GSIS or a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security	Thirty percent (30%)
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c) Surety bond callable upon demand issued by GSIS or a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security	Thirty percent (30%)								
11.1	The Contractor shall submit the Program of Work to the Procuring Entity's Representative within ten (10) calendar days upon receipt of Notice of Award.								

TERMS OF REFERENCE

SCOPE OF WORK FOR THE SUPPLY OF LABOR AND MATERIALS FOR THE REPLACEMENT OF CEILING AT THE PLENARY HALL

I. General Scope of Work:

The works shall be supply of materials, labor, tools, equipment and other services incidental necessary for the replacement of ceiling at the Plenary Hall. The work shall be completed within **twenty-four (24) Calendar days from December 23, 2024 to January 15, 2025**. The work shall be in 24/7 schedule, which requires three (3) shift schedule.

II. Detailed Scope of Work:

The Contractor shall perform the following works, but not limited to the following:

1. Mobilization

Manpower, tools, equipment, temporary facilities and portalet.

2. Health and Safety requirements

- a. Personal Protective Equipment (PPE). The Contractor shall comply with the requirements under DPWH and DOH (protocol against COVID-19).
- b. Use safety goggles, gloves, dust mask and hard hat to protect from dust, debris, and any falling materials.
- c. The Contractor shall install four (4) - safety signage, same as the PICC standard signage, 22" x 32", printed in sintra board. See attached drawing.
- d. All workers shall wear their company uniform.
- e. The Contractor shall have first aid kit.

3. Site preparation

- a. Remove furniture, fixtures, and any other items from the room to create a safe working space.
- b. Installation of floor and equipment protection. Lay down drop cloths or plastic sheets to catch debris to protect the floor and equipment from damage.

4. Scaffolding work

- a. Inspect the entire floor surface to ensure all components are securely connected and the scaffold is stable. Base plates or screw jacks shall be stable to distribute the load evenly. If the ground is uneven, use adjustable base plates.
- b. Ensure all scaffolding components, such as frames, braces, planks, and base plates, are in good condition.
- c. Double-check the guardrails, toe boards, and access points are in place and compliant with safety regulations.
- d. Continuously inspect the scaffolding and make necessary adjustments to maintain the scaffold's safety and stability.

ANNEX "B"

SINGLE LARGEST COMPLETED CONTRACT
WHICH IS SIMILAR TO THE CONTRACT TO BE BID

Business Name:

Business Address:

Name of Contract	a. Owner' Name b. Address c. Telephone Nos.	Nature of Item/Service	a. Amount of Award b. Amount at Completion c. Duration	a. Date Awarded b. Contract Effectivity c. Date Completed

Note: This statement shall be supported with:

1. Contract
2. Certificate of Final Acceptance issued by the owner or the Constructors Performance Evaluation System (CPES)
Final rating showing at least a "Satisfactory" rating

Note: The Single Largest Completed Contract shall be completed within the last three (3) years from the date of submission and receipt of bids, that is similar to the contract to be bid, the amount of which shall be at least fifty percent (50%) of the ABC.

Submitted by:

(Printed Name & Signature)

Designation:

Date:
