

NOTICE TO PROCEED

30 April, 2025

MR. ERWIN C. MANARPIIS
President
OTUS COPY SYSTEMS, INC.
19F MG Tower, 75 Shaw Blvd.
Bgy. Daang Bakal, Mandaluyong City


Sir:

The attached Agreement having been approved, Notice is hereby given to **OTUS COPY SYSTEMS, INC.** that the **One (1) Year Rental of Eight (8) Digital Multifunctional Photocopier Machines for PICC Offices**, in the total amount of **FOUR HUNDRED TWO THOUSAND PESOS ONLY (P 402,000.00), VAT Inclusive**, may commence after the receipt of this Notice.

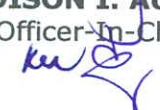
Thus, you are responsible to effect the services enumerated under the Terms of Reference. You may coordinate with the PICC authorized representative, Mr. Domingo Glenn Fulgencio L. Pelonio, Assistant Director, FPD, for other details of the service.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the BAC Secretariat.

Very truly yours,



EDISON I. AURELIO
Officer-In-Charge



I acknowledge receipt of this Notice on April 30, 2025

Name of the Representative of the Bidder: ERWIN C. MANARPIIS

Authorized Signature:  _____