

SUPPLEMENTAL BID BULLETIN

**Republic of the Philippines
PHILIPPINE INTERNATIONAL CONVENTION CENTER
PICC Complex, 1307 Pasay City
BIDS AND AWARDS COMMITTEE (BAC)**

April 25, 2025

**SUPPLY AND INSTALLATION OF ONE (1) 50-TR DIRECT EXPANSION-TYPE
PACKAGED AIR HANDLING UNIT AS REPLACEMENT OF THE OLD/EXISTING
UNIT SERVING MEETING ROOM 1**

ADDENDUM NO. 01

This Addendum is issued to amend/revise certain provisions of the Bid Documents for the above-captioned procurement. Said amendments are as follows:

I. Section III- Bid Data Sheet has been revised to read as:

- ITB Clause 5.3
 - For this purpose, similar contract shall refer to installation, repair **and/or** maintenance of DX-Type, Packaged Air Handling Units and/or Multi-split Variable Refrigerant Volume/Variable Refrigerant Flow (VRV/VRF) Inverter-type Packaged Air-conditioners.

The Bidder must have completed within the last three (3) years a single contract that is similar to this requirement, the amount of which shall be at least fifty percent (50%) of the ABC.

- ITB Clause 17.1
 - The place of bid
BAC CONFERENCE ROOM
West Wing Hall, Ground Floor, Secretariat Building
PICC Complex, 1307 Pasay City

II. Section V- Special Conditions of the Contract have been revised to read as:

- GCC Clause 2.2
 - Payment

Payment shall be released in full within 3 to 4 weeks after final acceptance by PICC or its representative of the Contractor's completed work, and submission of billing and complete supporting documents by Contractor as follows:

- 1.)** Equipment delivery receipts, and Certificate of Completion/Turn-over Report.

- 2.) Invoice.
- 3.) **Valid Tax Clearance**
- 4.) Copy of delivery receipts of spare parts on drain pumps, indoor printed circuit boards and outdoor printed circuit boards.
- 5.) Copy of delivery receipt for the return of replaced parts/materials, if any
- 6.) Two (2) sets of Equipment manuals as follows:
 - 5.1. design manual,
 - 5.2. installation manual,
 - 5.3. operation and maintenance manual.
- 7.) Design software for specific load/capacity calculation of the units to be installed.
- 8.) Three (3) sets Detailed As-built installation plans and three (3) sets electrical layout. One of the three (3) sets of each plan is the original drawing using tracing paper, 30"x40" sheet format.
- 9.) Original copy of Certification from manufacturer that the equipment/electrical and electronic components are compliant to Directive for Restriction of Hazardous Substance both for electrical and electronic equipment and devices.
- 10.) Original Notarized copy of Five (5)-Year Warranty Certificate for all compressors supplied.
- 11.) Equipment/System Operation and Commissioning Test Data Report for each indoor and outdoor equipment as required under Conditions Item No. 9
- 12.) Photocopy of Training Certificate issued by the Contractor.
- 13.) Contractor's Recommendation for:
 - a. Proper maintenance forms for observations, monitoring and recording operational data and trouble.
 - b. Proper periodic maintenance check-up activities and standard operating procedures on daily, weekly, monthly, quarterly and annual basis.

Failure to submit bank guarantee certificate shall mean deduction of ten percent (10%) retention money as guarantee obligation for one (1) year warranty period.

The corrected copies are attached. Bidders are advised to replace their original copies with the corrected copies.

For guidance and information of all concerned.


ATTY. MELAN M. ESPELA
Chairperson

Received by:

(Signature over printed name)
Telephone/Fax No. _____
Date: _____
Name of Company: _____

Bid Data Sheet

ITB Clause	
5	<p>The following persons shall be eligible to participate in this bidding:</p> <ol style="list-style-type: none"> a. Duly licensed Filipino citizens/sole proprietorships; b. Partnerships duly organized under the laws of the Philippines and of which at least sixty percent (60%) of the interest belongs to citizens of the Philippines; c. Corporations duly organized under the laws of the Philippines and of which at least sixty percent (60%) of the of the outstanding capital stock belongs to citizens of the Philippines; d. Cooperatives duly organized under the laws of the Philippines and of which at least sixty percent (60%) of the interest belongs to citizens of the Philippines; e. Must be engaged in business for the supply, installation, operation, repair, and service maintenance of Inverter-type, DX-Type, Air Handling Units (AHUs) and Multi-Split Variable Refrigerant Volume (VRV)/Variable Refrigerant Flow (VRF), Inverter-Type, Packaged Air-conditioner centralized air conditioning system for the last three years (3) years; f. Must be an authorized distributor/dealer, installer and service contractor of Inverter-type, DX-Type, Air Handling Units (AHUs) and VRV/VRF multi-split, inverter-type packaged air conditioning system/units in the Philippines for the past three (3) years; g. Must have at least one (1) supply and installation and/or repair and maintenance project for Inverter-type, DX-Type, Air Handling Units (AHUs) and/or Multi-Split Variable Refrigerant Volume/Variable Refrigerant Flow (VRV/VRF) Inverter-Type Packaged Air-conditioners within the past three (3) years and having a total project cost of at least fifty percent (50%) of the ABC of the Project to be bid; and h. With no delayed project delivery/completion, or unsatisfactory project performance and/or after-sales service during warranty period at PICC for the past two (2) years.
5.3	<p>For this purpose, similar contract shall refer to installation, repair and/or maintenance of DX-Type, Packaged Air Handling Units and/or Multi-split Variable Refrigerant Volume/Variable Refrigerant Flow (VRV/VRF) Inverter-type Packaged Air-conditioners.</p> <p>The Bidder must have completed within the last three (3) years a single contract that is similar to this requirement, the amount of which shall be at least fifty percent (50%) of the ABC.</p>

7.1	Sub-contracting is not allowed
12	Not applicable
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <ul style="list-style-type: none"> a. In the amount of not less than ₱101,000.00, or Cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; b. Surety Bond in the amount of not less than ₱252,500.00.
15	<p>Sealing and Marking of Bids</p> <p>Each Bidder shall submit the original and one (1) copy of the first and second components of its Bid. Technical and Financial documents must be placed in separate envelopes properly marked and sealed (see attached Illustrations)</p>
16.1	<p>The address for submission of bids is:</p> <p style="text-align: center;">PICC-Bids and Awards Committee (BAC) Secretariat Ground floor, Delegation Building PICC Complex, 1307 Pasay City</p> <p>The deadline for submission of bids is May 05, 2025 at 10:30 a.m.</p>
17.1	<p>The place of bid</p> <p style="text-align: center;">BAC CONFERENCE ROOM West Wing Hall, Ground Floor, Secretariat Building PICC Complex, 1307 Pasay City</p> <p>The date and time of bid opening is May 05, 2025 at 11:00 a.m.</p> <p>In the event that the Bids cannot be opened as scheduled due to justifiable reasons, and in the absence of prior BAC activities, the BAC will take custody of the submitted Bids, with the opening deferred to the next working day at the same time and venue. The BAC will issue a formal Notice to Bidders by posting it on the BAC Secretariat/Procurement Unit electronic bulletin board and the PICC website, providing the revised schedule.</p>
19.3	<p>The Total ABC is FIVE MILLION FIFTY THOUSAND PESOS (PhP5,050,000.00), VAT Inclusive.</p>

Special Conditions of Contract

GCC Clause	
1	The Procuring Entity is <i>The Philippine International Convention Center (PICC)</i>
2.2	<p data-bbox="352 427 469 456">Payment</p> <p data-bbox="352 499 1377 636">Payment shall be released in full within 3 to 4 weeks after final acceptance by PICC or its representative of the Contractor's completed work, and submission of billing and complete supporting documents by Contractor as follows:</p> <ol style="list-style-type: none"> <li data-bbox="448 678 1377 748">1.) Equipment delivery receipts, and Certificate of Completion/Turn-over Report. <li data-bbox="448 752 612 781">2.) Invoice. <li data-bbox="448 786 799 815">3.) Valid Tax Clearance. <li data-bbox="448 819 1377 889">4.) Copy of delivery receipts of spare parts on drain pumps, indoor printed circuit boards and outdoor printed circuit boards. <li data-bbox="448 893 1377 963">5.) Copy of delivery receipt for the return of replaced parts/materials, if any <li data-bbox="448 967 1118 996">6.) Two (2) sets of Equipment manuals as follows: <ol style="list-style-type: none"> <li data-bbox="552 1039 804 1068">5.1. design manual, <li data-bbox="552 1072 863 1102">5.2. installation manual, <li data-bbox="552 1106 1066 1135">5.3. operation and maintenance manual. <li data-bbox="448 1189 1377 1258">7.) Design software for specific load/capacity calculation of the units to be installed. <li data-bbox="448 1263 1377 1368">8.) Three (3) sets Detailed As-built installation plans and three (3) sets electrical layout. One of the three (3) sets of each plan is the original drawing using tracing paper, 30"x40" sheet format. <li data-bbox="448 1373 1377 1509">9.) Original copy of Certification from manufacturer that the equipment/electrical and electronic components are compliant to Directive for Restriction of Hazardous Substance both for electrical and electronic equipment and devices. <li data-bbox="448 1514 1377 1583">10.) Original Notarized copy of Five (5)-Year Warranty Certificate for all compressors supplied. <li data-bbox="448 1588 1377 1693">11.) Equipment/System Operation and Commissioning Test Data Report for each indoor and outdoor equipment as required under Conditions Item No. 9 <li data-bbox="448 1697 1267 1727">12.) Photocopy of Training Certificate issued by the Contractor. <li data-bbox="448 1731 954 1760">13.) Contractor's Recommendation for: <ol style="list-style-type: none"> <li data-bbox="488 1803 1377 1872">a. Proper maintenance forms for observations, monitoring and recording operational data and trouble. <li data-bbox="488 1877 1377 1982">b. Proper periodic maintenance check-up activities and standard operating procedures on daily, weekly, monthly, quarterly and annual basis.