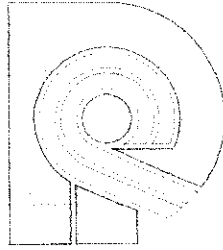


PHILIPPINE INTERNATIONAL CONVENTION CENTER



Philippine International Convention Center

PROJECT TITLE : **SUPPLY OF LABOR, MATERIALS AND
INSTALLATION OF NEW CARPET TILES AND
BROADLOOM CARPETS AT THE PLENARY
HALL**

ABC : **₱17,000,000.00**

Reference/s : **PICC APP2025-UP-33**

**ITB-2026
January 9, 2026**

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Glossary of Terms, Abbreviations, and Acronyms

ABC – Approved Budget for the Contract.

ARCC – Allowable Range of Contract Cost.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

CDA – Cooperative Development Authority.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

Contractor – is a natural or juridical entity whose proposal was accepted by the Procuring Entity and to whom the Contract to execute the Work was awarded. Contractor as used in these Bidding Documents may likewise refer to a supplier, distributor, manufacturer, or consultant.

CPI – Consumer Price Index.

DOLE – Department of Labor and Employment.

DTI – Department of Trade and Industry.

Foreign-funded Procurement or Foreign-Assisted Project – Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space,

media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PCAB – Philippine Contractors Accreditation Board.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

UN – United Nations.

Section I. Invitation to Bid



Philippine International Convention Center

BIDS AND AWARDS COMMITTEE

Invitation to Bid for the Supply of Labor, Materials and Installation of New Carpet Tiles and Broadloom Carpets at the Plenary Hall

1. The *Philippine International Convention Center (PICC)*, through the *Approved Budget for CY 2025*, intends to apply the sum of **SEVENTEEN MILLION PESOS (P17,000,000.00), VAT Inclusive**, being the Approved Budget for the Contract (ABC) to payments under the contract for the **Supply of Labor, Materials and Installation of New Carpet Tiles and Broadloom Carpets at the Plenary Hall (PICC APP2025-UP-33)**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *PICC* now invites bids for the above Procurement Project. The delivery period for the materials shall be on or before 28 March 2026. Implementation and commencement of installation works shall take place on 29 March 2026 and must be completed on 11 April 2026 within fourteen (14 calendar days) including dismantling of old carpets, floor preparation/leveling and pullout of existing carpets and reinstallation of stair nosing. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Prospective Bidders may obtain further information from the *PICC-BAC* and inspect the Bidding Documents at the address given below during office hours.
5. A complete set of Bidding Documents may be acquired by prospective bidders on **January 20, 2026** from the given address and website(s) below and upon payment of a non-refundable fee in the amount of **Thirteen Thousand Seven Hundred Fifty Pesos (P13,750.00)**. A bidder shall present its proof of payment for the fee by *furnishing the PICC-BAC a copy of the Acknowledgement Receipt*.
6. The *PICC-BAC* will hold a Pre-Bid Conference on **January 27, 2026 at 10:00 a.m.** at *D-100, Ground Floor, Delegation Building, PICC* and/or through videoconferencing/webcasting *via Zoom/Google Meet*, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **February 9, 2026 at 9:30 a.m.** Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.

9. Bid opening shall be on **February 9, 2026** at **10:00 a.m.** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The *PICC* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

*BIDS AND AWARDS COMMITTEE
PHILIPPINE INTERNATIONAL CONVENTION CENTER
PICC Complex, Pasay City 1307
87894759 to 61
Email: procurement@picc.gov.ph*

12. You may visit the following websites:

For downloading of Bidding Documents: www.picc.gov.ph


MELAN M. ESPÉLA
Chairperson

Section II. Instructions to Bidders

1. Scope of Bid

The Procuring Entity, *Philippine International Convention Center* wishes to receive Bids for the *Supply of Labor, Materials and Installation of New Carpet Tiles and Broadloom Carpets at the Plenary Hall* with identification numbers *PICC APP2025-UP-33*.

The Procurement Project (referred to herein as "Project"), the details of which are described in Section VII (Technical Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for 2025 in the total amount of **₱17,000,000.00**.

2.2. The source of funding is:

- a. GOCC and GFIs, the Corporate Operating Budget.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex "I" of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. Foreign ownership limited to those allowed under the rules may participate in this Project.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:

- a. For the procurement of Non-expendable Supplies and Services: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.

5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that:

- a. Subcontracting is not allowed.

7.2. *[If Procuring Entity has determined that subcontracting is allowed during the bidding, state:]* The Bidder must submit together with its Bid the documentary requirements of the subcontractor(s) complying with the eligibility criteria stated in **ITB** Clause 5 in accordance with Section 23.4 of the 2016 revised IRR of RA No. 9184 pursuant to Section 23.1 thereof.

7.3. *[If subcontracting is allowed during the contract implementation stage, state:]* The Supplier may identify its subcontractor during the contract implementation stage. Subcontractors identified during the bidding may be changed during the implementation of this Contract. Subcontractors must submit the documentary requirements under Section 23.1 of the 2016 revised IRR of RA No. 9184 and comply with the eligibility criteria specified in **ITB** Clause 5 to the implementing or end-user unit.

7.4. Subcontracting of any portion of the Project does not relieve the Supplier of any liability or obligation under the Contract. The Supplier will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants, or workmen as fully as if these were the Supplier's own acts, defaults, or negligence, or those of its agents, servants, or workmen.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address at and/or through videoconferencing/webcasting as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within the last three (3) years prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
 - a. For Goods offered from within the Procuring Entity's country:
 - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, listed in e.
 - b. For Goods offered from abroad:

- i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
- ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

13. Bid and Payment Currencies

13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

13.2. Payment of the contract price shall be made in:

- a. Philippine Pesos.

14. Bid Security

14.1. The Bidder shall submit a Bid Securing Declaration¹ or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

14.2. The Bid and bid security shall be valid one hundred twenty (120) calendar days from the date of opening of bids. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

16. Deadline for Submission of Bids

16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

¹ In the case of Framework Agreement, the undertaking shall refer to entering into contract with the Procuring Entity and furnishing of the performance security or the performance securing declaration within ten (10) calendar days from receipt of Notice to Execute Framework Agreement.

17. Opening and Preliminary Examination of Bids

17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.

19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.

19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.

19.4. The Project shall be awarded as follows:

One Project having several items grouped into several lots, which shall be awarded as separate contracts per lot.

19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

20.2. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

III. Bid Data Sheet

Bid Data Sheet

ITB Clause	
5	<p>The following persons shall be eligible to participate in this bidding:</p> <ul style="list-style-type: none"> a. Duly licensed Filipino citizens/sole proprietorships; b. Partnerships duly organized under the laws of the Philippines and of which at least sixty percent (60%) of the interest belongs to citizens of the Philippines; c. Corporations duly organized under the laws of the Philippines and of which at least sixty percent (60%) of the of the outstanding capital stock belongs to citizens of the Philippines; d. Cooperatives duly organized under the laws of the Philippines and of which at least sixty percent (60%) of the interest belongs to citizens of the Philippines; e. The CONTRACTOR must have been in the carpet manufacturing and installation business with at least 5 years of experience in such.
5.3	<p>For this purpose, a similar contract shall refer to supply and installation of carpets.</p> <p>The Bidder must have completed within the last five (5) years one (1) or two (2) contract/s that is/are similar to this requirement, the amount of which shall be at least fifty percent (50%) of the ABC.</p>
7.1	Sub-contracting is not allowed
8	The PICC will hold a pre-bid conference on January 26, 2026 at 10:00 a.m.
12	Not applicable
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <ul style="list-style-type: none"> a. In the amount of not less than ₱3,400,000.00, or Cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; b. Surety Bond in the amount of not less than ₱8,500,000.00.
15	<p>Sealing and Marking of Bids</p> <p>Each Bidder shall submit the original and one (1) photo copy of the first and second components of its Bid. Technical and Financial documents must be placed in separate envelopes properly marked and sealed (please see attached Illustrations)</p>
16.1	<p>The address for submission of bids is:</p> <p style="text-align: center;">PICC-Bids and Awards Committee (BAC) Secretariat Ground Floor, Delegation Building PICC Complex, 1307 Pasay City</p> <p>The deadline for submission of bids is February 9, 2026 at 9:30 a.m.</p>




17.1	<p>The place of bid</p> <p style="text-align: center;">BAC CONFERENCE ROOM D-100, Ground Floor, Delegation Building PICC Complex, 1307 Pasay City</p> <p>The date and time of bid opening is February 9, 2026 at 10:00 a.m.</p> <p>In the event that the Bids cannot be opened as scheduled due to justifiable reasons, and in the absence of prior BAC activities, the BAC will take custody of the submitted Bids, with the opening deferred to the next working day at the same time and venue. The BAC will issue a formal Notice to Bidders by posting it on the BAC Secretariat/Procurement Unit electronic bulletin board and the PICC website, providing the revised schedule.</p>
19.3	<p>Total ABC is SEVENTEEN MILLION PESOS (P17,000,000.00) VAT Inclusive.</p>
20.2	<p>Within a non-extendible period of five (5) calendar days from receipt by the bidder of the notice from the BAC that it submitted the LCB, the Bidder shall submit the following documentary requirements:</p> <ol style="list-style-type: none"> a. Certified Photocopy of the CY 2024 Income and Business Tax Returns with proof of payment; b. Sections III and V of the bid documents, signed on each and every page by the bidder's authorized representative; c. Sample of the carpets with carpet protector treatment: <ul style="list-style-type: none"> - Broadloom Carpet (minimum of size 1 meter x 1 meter), with underlay/backing, - Carpet tiles (size 0.61 meter x 0.61 meter); d. Actual product brochure of the carpets from the manufacturer, exactly the same as indicated in the Technical Specifications and as per the attached sample provided by the Facilities and Property Division; e. Certification that the CONTRACTOR and all their installers to be deployed in PICC have five (5) years of experience in installation of broadloom carpets and Carpet tiles. Must be currently employed in the company, not outsourced; and must include their Curriculum Vitae (CV) and Police/NBI Clearances for at least 35 personnel; f. Certificate of Ocular inspection actual site verification and measurements; and g. Certificate of Satisfactory Completion from Philippine International Convention Center and Bangko Sentral ng Pilipinas, for the last five (5) years, if any
21.2	<p>No additional requirement</p>

Section IV. General Conditions of Contract

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. Advance Payment and Terms of Payment

2.1. Advance payment of the contract amount is provided under Annex "D" of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184

4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project *{[Include if Framework Agreement will be used:] or Framework Agreement}* specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

5.1 In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.

5.2 The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

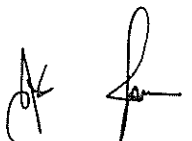
Section V. Special Conditions of Contract

Special Conditions of Contract

GCC Clause									
1	The Procuring Entity is <i>The Philippine International Convention Center (PICC)</i>								
2.2	<p>Payment</p> <p>Three weeks after delivery and acceptance of the Facilities and Property Division's authorized representative and upon submission of the following:</p> <ul style="list-style-type: none"> • Billing Invoice/Sales Invoice • Delivery Receipt • Valid Tax Clearance • Contract/Request for Services/Purchase order • Notice of Award • Notice to Proceed 								
3	<p>Performance Security</p> <p>Within ten (10) calendar days from receipt of the Notice of Award, but in no case later than the signing of the contract by both parties, the successful Bidder shall furnish the performance security in any of the following forms:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Form of Performance Security</th> <th style="text-align: center;">Amount of Performance Security (Equal to Percentage of the Total Contract Price)</th> </tr> </thead> <tbody> <tr> <td>Cash or Cashier's/Manager's Check issued by a Universal or Commercial Bank.</td> <td style="text-align: center;">Five percent (5%)</td> </tr> <tr> <td>Bank draft/guarantee issued by a Universal or Commercial Bank</td> <td style="text-align: center;">Five percent (5%)</td> </tr> <tr> <td>Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.</td> <td style="text-align: center;">Thirty percent (30%)</td> </tr> </tbody> </table>	Form of Performance Security	Amount of Performance Security (Equal to Percentage of the Total Contract Price)	Cash or Cashier's/Manager's Check issued by a Universal or Commercial Bank.	Five percent (5%)	Bank draft/guarantee issued by a Universal or Commercial Bank	Five percent (5%)	Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty percent (30%)
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4	<p>Inspection and Tests</p> <p>PICC may reject any materials that do not conform to the specifications. The Contractor shall replace such materials to meet the specifications at no cost to PICC.</p>								
5	<p>Warranty period</p> <p style="text-align: center;">10 years warranty on materials 1 year warranty on installation</p> <p>A one (1) year warranty shall be provided for the installation workmanship of the Contractor. Additionally, a ten (10) year warranty shall cover all materials supplied by the Contractor. Said warranties shall include travel time, expense, and provision of on-site service and labor for any necessary corrections,</p>								




	<p>repairs, or replacements arising from defects in installation or materials during the warranty periods.</p> <p>The obligation for the one (1) year installation warranty shall be secured, at the Contractor's option, either by retention money equivalent to five percent (5%) of the Contract amount or by a bank guarantee certificate of the same value. This warranty obligation shall be released only upon expiration of the one (1) year installation warranty period, after final acceptance. However, the retention or guarantee shall be forfeited in favor of the PICC if the Contractor fails or refuses to repair or replace, at no cost to the PICC, any damage to equipment, materials, or any PICC property at the worksite attributable to the Contractor during installation or the warranty period.</p>
6	<p>The period for correction of defects in the warranty period is seven (7) calendar days upon receipt of notice from PICC project-in-charge.</p>

Two handwritten signatures in black ink, one on the left and one on the right, appearing to be initials or names.

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Delivered, Weeks/Months
	Supply of Labor, Materials and Installation of New Carpet Tiles and Broadloom Carpets at the Plenary Hall	<p>The delivery period for the materials shall be on or before 28 March 2026.</p> <p>Implementation and commencement of installation works shall take place on 29 March 2026 and must be completed on 11 April 2026 within fourteen (14 calendar days) including dismantling of old carpets, floor preparation/leveling and pullout of existing carpets and reinstallation of stair nosing.</p>

I hereby commit to comply and deliver all the above requirements in accordance with the above stated schedule.

Name of Company / Bidder

Signature over printed Name of Authorized Representative

Position

Date

Section VII. Technical Specifications

**(REFER TO THE PICC TECHNICAL
SPECIFICATIONS)**

***Section VIII. Checklist of Technical and
Financial Documents***

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR; *If any of the documents in Annex "A" has expired, updated or current versions must be included in the technical component of the bid submission;*

Technical Documents

- (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid (**Annex "A"**); **and**
- (c) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents (**Section "B"**); **and**
- (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission or Original copy of Notarized Bid Securing Declaration (**Annex C"**); **and**
- (e) Conformity with the Technical Specifications (**Section VII-signed on each and every page**), which includes production/delivery schedule, manpower requirements, and/or after-sales/parts (**Section VI**), if applicable; **and**
- (f) Original duly signed Omnibus Sworn Statement (OSS) **and** if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder (**Annex "D"**).

Financial Documents

- (g) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC) (**Annex "E"**) or A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

- (h) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

- (i) Original of duly signed and accomplished Financial Bid Form;
- (j) Bill of Quantities

BID FORM

Date: _____

Project Identification No.: APP2025-MC-26

To: *Philippine International Convention Center
PICC Complex, 1307 Pasay City*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to **Supply of Labor, Materials and Installation of New Carpet Tiles and Broadloom Carpets at the Plenary Hall** in conformity with the said PBDs for the sum of:

TOTAL AMOUNT OF BIDS IN WORDS _____
_____ (P_____) VAT Inclusive

or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules (see attached),

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____




Philippine International Convention Center

FACILITIES AND PROPERTY DIVISION

Technical Specifications for the Supply of Labor, Materials and Installation of New Carpet Tiles and Broadloom Carpets at the Plenary Hall

APP No.: PICC APP2025-UP-33

End-User : 
ROGELIO M. LONCERAS, JR.
OIC, FPD

Date : January 19, 2024




Philippine International Convention Center

FACILITIES AND PROPERTY DIVISION

Technical Specifications for the Supply of Labor, Materials and Installation of New Carpet Tiles and Broadloom Carpets at the Plenary Hall

APP No.: PICC APP2025-UP-33

End-User : 
ROGELIO M. LONCERAS, JR.
OIC, FPD

Date : January 19, 2024

Technical Specifications

Supply of Labor, Materials and Installation of New Carpet Tiles and Broadloom Carpets at the Plenary Hall

Item	Specification	Statement of Compliance
	<p>I. Scope of Work: Supply of Labor, Materials and Installation of new Carpet tiles and Broadloom Carpets at the Plenary Hall including the dismantling of the existing Carpets, Leveling, Protective Covering, Repair of damaged items with Removal and Reinstallation of all stair nosing.</p> <p>II. Specifications:</p> <p>PARTICULARS:</p> <p>CARPET TILES:</p> <ul style="list-style-type: none"> - Ground Floor Right Wing - Ground Floor Left Wing - Ground Floor at Center - Ground Floor at Center Stage - Ground Floor to Third Floor Left Wing Stairs - Ground Floor to Third Floor Right Wing Stairs - Second Floor Right Wing - Second Floor Center - Second Floor Left Wing - Third Floor Left Wing - Third Floor Right Wing - <u>Hospitality Lounge</u> <p>3,110 sqm (equivalent to 8,357 pieces of 0.61 meter x 0.61 meter or 24 inches x 24 inches carpet tiles)</p> <p>PLUS: <u>20% Attic Stock</u> 622 sqm (equivalent to 1,671 pieces of 0.61 meter x 0.61 meter or 24 inches x 24 inches carpet tiles)</p> <p>TOTAL CARPET TILES: 3,732 sqm or 10,028 pieces</p> <p>BROADLOOM CARPETS:</p> <ul style="list-style-type: none"> - <u>Stairs and Landing</u> 527.00sqm (equivalent to 3 rolls of 3.66 x 30 x4 rolls & 3.66x 23.98 1 roll) <p>PLUS: <u>20% Attic Stock</u> 105 sqm (equivalent to 1 roll of 3.66 x 28.68 meters broadloom)</p> <p>TOTAL BROADLOOM CARPETS: 632 sqm</p> <p style="text-align: center;">A. CARPET SPECIFICATIONS</p> <p style="text-align: center;">(CARPET TILE)</p> <p>1. DESIGN/COLOR : Custom designed machine tufted carpet with pattern in mixed colors</p>	

AK f

	(See approved carpet sample)	
2. DESCRIPTION	: Nylon Carpet tile	
3. CONSTRUCTION	: Colorpoint	
4. FACE FIBER	: 100% Nylon BCF	
5. DYEING	: Solution-dyed	
6. PILE HEIGHT	: 5.0mm+/-0.3mm	
7. PILE WEIGHT	: 750g/m2+/-5%	
8. GAUGE	: 1/10"	
9. PRIMARY BACKING CLOTH	: Non-woven Polyester Spunbonded	
10. BACKING	: PVC Backing	
11. SIZE	: 61 x 61 cm	
12. CRI GREEN LABEL PLUS	: GLP100718 TVOC: 0.5mg/m3 or less	
13. Colourfastness to light	: AATC-16-03 Rating 5.0	
14. Colourfastness to water	: AATC-107-02 Rating 5.0	
15. Colourfastness to Cleaning	: AATC-138-00 Rating 5.0	
16. Colourfastness to Crocking	: AATC-165-99 Rating 5.0	
17. Change in Appearance	: EN 985-Test A (2001) Castor Chair Ir=3.3	
18. Change in Appearance	: ISO10361 (2015) Vetterman Drum class 3-4	
19. FIBER BIND-LISSON TREATED	: ISO 12951 (2020) After 400 cycles: Better than reference	
20. DIMENSIONAL CHANGE	: EN 986 (2005) Heat: less than 0.03%, Water: less than 0.02%	
21. SIDE LENGTH, SQUARENESS & STRAIGHTNESS	: less than 0.07%	
22. RESISTANCE TO FRAYING	: EN ISO 10833 (2019) Pass	
23. STATIC ELECTRICAL PROPENSITY	: ISO 6356 (2012) 0.0 kv	
24. FIRE CLASSIFICATION	: EN 13501-1	
(2019)Clasificacion Bfl/s1		
25. ANTIBACTERIAL ACTIVITY	: AATC 174-II (2016) R (%)>99.9%	
26. SOUND ABSORPTION	: ISO 354 (2003) CLASS E	
27. THERMAL RESISTANCE	: ISO 8302 (1991) 0.0751 m2.K/W	
28. AREA OF USE	: Heavy Traffic	
29. SPECIAL TREATMENT	: Stain Resistant treated (Non-yellowing, invisible barrier with neutralizing action to minimize sticky residue and triple-action approach that repels spills, resists soiling, and blocks stains for easy cleanup.	
(BROADLOOM)		
1. DESIGN/COLOR	: Custom designed machine tufted carpet with pattern in mixed colors	
2. CONSTRUCTION	: Colorpoint	
3. YARN COMPONENT	: 100% Nylon	
4. COLOR SYSTEM/DYE METHOD	: Solution Dyed	
5. PILE HEIGHT	: 6+/-10%	

6. PILE WEIGHT	: 1600gsm+/-10%
7. GAUGE	: 1/10
8. PRIMARY BACKING CLOTH	: P.P woven cloth
9. SECONDARY BACKING	: Action back
10. WIDTH	: 3.66 or 4 m
11. ELECTROSTATIC PROPENSITY	: AATCC 134-2011
12. SMOKE DENSITY	: ASTM E 662-15a
13. FLOORING RADIANT PANEL TEST	: ASTM E 648-03 (NFPA 253)
14. FLAMMABILITY	: ASTM D 2859-96
15. AREA OF USE	: Heavy Traffic
30. SPECIAL TREATMENT	: Stain Resistant treated (Non-yellowing, invisible barrier) with neutralizing action to minimize sticky residue and triple-approach that repels spills, resists soiling, and blocks stains for easy cleanup.

III. Other Conditions:

1. The CONTRACTOR shall provide labor, installation materials such as adhesives etc., consumables, tools, supervision, and all other items necessary for the completion of the services required.
2. The CONTRACTOR shall examine all issued documents relating to the work and must have verified all the existing conditions at the site. No consideration will be given to any alleged misunderstanding or misinterpretation of the specifications and materials to be used or works to be done.
3. The CONTRACTOR must have inspected the site where the work will be performed, and is aware of conditions which may affect the nature, extent and cost of the work required; that PICC shall in no way be responsible for any costs or expenses which may develop on account or failure of the CONTRACTOR to make an accurate examination of present or future factors that may affect the cost of the execution.
4. The CONTRACTOR shall carry out the works properly and in accordance with this contract.
5. The CONTRACTOR shall be responsible for the safety of all activities on the site.
6. The CONTRACTOR shall free the PICC and its personnel from and against all liability for damages arising from injuries or liabilities to persons or damages to property occasioned by any act of omissions of the CONTRACTOR including any and all expenses which may be incurred by PICC and its personnel in the defense of any claim, action or suit.
7. The CONTRACTOR shall ensure that any work that may affect the operation, security and image of the Center shall be

coordinated properly with the FPD representative and shall be done in accordance with the Center's approved policies and regulations.

8. The CONTRACTOR shall bear all cost of rework and restoration of damaged properties due to CONTRACTOR's poor workmanship or negligence.
9. The CONTRACTOR must submit a list of personnel to be assigned to the project with a Police/NBI Clearance before the start of the installation of the carpet. A minimum of 35 personnel is required to install the carpets per area, with 5 years of experience in installation of broadloom carpets and carpet tiles.
10. The CONTRACTOR shall dismantle and pull-out the existing carpets and shall place or haul some identified carpets as a reference stock at the designated storage room in PICC and pull out/dispose the rest of the dismantled carpets.
11. The CONTRACTOR must use odorless carpet adhesive and provide an attic stock equivalent to the carpets to be put in storage.
12. The CONTRACTOR agrees that the time of work of installation shall be done simultaneously for a 24/7 work schedule on a rotating shift within 14 days ONLY.
13. Any works that may affect the operation and security measures of PICC shall be coordinated properly and shall be done in accordance with PICC approved schedule.
14. Final or last payment shall be subject to retention fee and shall be refunded by PICC after the final acceptance.

B. NO EMPLOYER-EMPLOYEE RELATIONSHIP

It is expressly and clearly understood and agreed that the PICC is not the employer of the CONTRACTOR's workers or employees. Nothing herein shall be construed as establishing an employer-employee relationship between the PICC and the CONTRACTOR, and that the CONTRACTOR shall at all times be personally and directly responsible for the men under its employ.

C. PERSONNEL

1. The CONTRACTOR's employees shall at all times wear their Identification Cards and be in proper and clean uniforms with Personal Protective Equipment (PPE) if applicable. For purposes of identification, only one type of uniform and color scheme shall be adopted. The CONTRACTOR at its expense shall provide the uniforms.
2. The CONTRACTOR must provide a list of personnel to be assigned in the project with the following:
 - Police/NBI Clearance

	<ul style="list-style-type: none"> • Certification that the installers have five (5) years of experience in installation of carpets 	
<p style="text-align: center;">STATEMENT OF COMPLIANCE</p> <p style="text-align: center;"><i>Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered.</i></p>		

Note:

Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.



APPROVED CARPET DESIGN: PLENARY HALL

Custom designed machine tufted carpet with pattern in mixed colors:
(same color combination as existing carpet)

