



REQUEST FOR QUOTATION

Date: March 5, 2026

RFQ No. 2026-060

(Company Name & Address)

The **Philippine International Convention Center, Inc. (PICCI)**, through its Bids and Awards Committee, intends to procure Supply and Delivery of Various Medicines and Medical Supplies for PICCI Clinic, with an **Approved Budget for Contract (ABC) of One Hundred Fifty-Five Thousand Six Hundred Ninety-One Pesos (₱155,691.00)**, VAT Inclusive, which will be undertaken in accordance with Section 34 of the Implementing Rules and Regulations of Republic Act No. 12009, New Government Procurement Act (NGPA).

Please quote your **best offer** for the item/s described herein, subject to the Technical Specifications provided for this RFQ. Submit your quotation/offer duly signed by you or your duly authorized representative not later than **3:00 p.m. of March 10, 2026**. A copy of the following shall be submitted along with your quotation/offer:

- a. **2026 Mayor's/Business Permit;**
- b. **BIR Registration Certificate;**
- c. **Valid Tax Clearance;**
- d. **PhilGEPS Registration Number;**
- e. **Omnibus Sworn Statement; and**
- f. **Copy of the Technical Specifications duly signed on all pages.**

Open quotations may be submitted manually or through email at the address and contact numbers indicated below.

For any clarifications, you may contact **Ms. Carreen M. Mangaya** at telephone no. **(02) 8789-4761** or email address at cmmangaya@picc.gov.ph


KRISTINE ANGELICA E. AGUJO
Head, BAC Secretariat/
Procurement Unit



TECHNICAL SPECIFICATIONS

I. PROJECT TITLE:

Supply and Delivery of Various Medicines and Medical Supplies for PICCI Clinic

II. APPROVED BUDGET FOR CONTRACT (ABC):

One Hundred Fifty-Five Thousand Six Hundred Ninety-One Pesos (₱155,691.00),
VAT Inclusive.

III. SPECIFICATIONS:

LOT I - MEDICINES AND MEDICAL SUPPLIES			
Item No.	Qty.	Unit	ITEM/DESCRIPTION
1	2 ✓	BOX ✓	Lancets, (100pcs. per box) ✓
2	10 ✓	PACK ✓	Methyl Salicylate Patch 10s, (Salonpas or equal) 10 patches/pack
3	34 ✓	BOTTLE ✓	Methyl Salicylate/ Menthol Crystals - Eucalyptus Oil, Topical, 10ml (White Flower or equal)
4	3 ✓	BOTTLE ✓	Methyl Salicylate Camphor + Menthol, (Omega Pain Killer Ointment or Equal) 120ml ✓
5	18 ✓	PIECE ✓	Sterilized Gauze Pad, pre-cut gauze, 4" x 4", (Mediplast or equal) ✓
6	17 ✓	BOTTLE ✓	Povidone-Iodine Wound Solution, 10% (Betadine or equal) ✓
7	6 ✓	BOX ✓	Blood Glucose Test Strips (25pcs. per Box), Compatible with Existing Glucometer – One Touch Select
8	30 ✓	PIECE ✓	VapoRub, Pocket pack 10g (Vicks or equal) ✓



9	100	PIECE	Wooden Tongue Depressor, sterile, 100s/box
10	1	PIECE	Forehead Thermometer, Infrared/Digital (battery included)
11	1	PIECE	Finger Pulse Oximeter Monitor, digital
12	284	PIECE	Aluminum hydroxide, magnesium hydrogen, Simeticone reformulated) (Kremil-S or equal)
13	150	PIECE	Ambroxol, 75mg, (Mucosolvan or equal)
14	100	PIECE	Betahistine Dihydrochloride 8mg, (Serc/Vert or equal)
15	150	PIECE	Butamirate Citrate, 50mg, (Sinecod Forte or equal)
16	90	PIECE	Calmoseptine Ointment, 3.5g per sachet
17	66	PIECE	Cetirizine Dihydrochloride, 10mg (Virlix or equal)
18	50	PIECE	Clonidine Hydrochloride, 75mcg (Catapres or equal)
19	222	PIECE	Dequalinium Chloride Lozenges, (Dequadine or equal)
20	97	PIECE	Dextromethorphan Hr + Phenylephrine HCL + Paracetamol, (Tuseran Forte or equal)
21	100	PIECE	Domperidone, 10mg/tab (Motilium or equal)
22	6	BOTTLE	Eye Drops/Ophthalmic Solution, Naphcon-A or equal

23	3	BOTTLE	Hexetidine Oral Antiseptic, 250ml (Bactidol or equal)
24	97	PIECE	Hyoscine N-butylbromine, 10mg, (Buscopan or equal)
25	436	PIECE	Ibuprofen Softgel Capsule, 200mg (Advil or equal)
26	585	PIECE	Loperamide Hydrochloride, 2mg (Diatabs or equal)
27	585	PIECE	Loratadine 10mg (Allerta/Clarityn or equal)
28	606	PIECE	Mefenamic Acid, 500mg, (Dolfenal or equal)
29	796	PIECE	Paracetamol, 500mg, (Biogesic or equal)
30	125	PIECE	Phenylephrine HCl Chlorphenamine maleate Paracetamol, 10 mg/2 mg/500 mg Tablet (Bioflu or equal)
31	301	PIECE	Phenylephrine HCl Paracetamol, (Neozep non-drowsy or equal)
32	150	PIECE	Phenylephrine HCl + Paracetamol, (Decolgen no-drowse or equal)
33	10	PIECE	Salbutamol nebule, (Ventolin)
34	4	TUBE	Silver Sulfadiazine, Flammazine 1% cream
35	9	PIECE	Nasal cannula, (for Adult)
36	14	PACK	Cotton Balls (Regular), 100% pure cotton/hypoallergenic, 50pcs. per pack
37	28	PIECE	Elastic Bandage 3x5, (Mediplast or equal)

38	1000	PIECE	Face Mask, Surgical, Disposable
39	1	PIECE	Glucometer, (One Touch Select Plus)
40	15	PIECE	Micropore First Aid Tape, (24mm x 5mm) (Nexcare or equivalent)
41	6	BOTTLE	Isopropyl Alcohol 70% solution, 500 ml (GreenCross or equal)

IV. SPECIAL CONDITIONS OF CONTRACT:

- 1.) The medicines and medical supplies (if applicable) should have a shelf life of at least 18 months from the time of delivery.
- 2.) The medicines and medical supplies to be purchased include the allocations for the replenishment of the first aid kits in different departments/offices/units.
- 3.) The priced quoted is valid for sixty (60) calendar days reckoned from the date of offer.

V. SCHEDULE OF REQUIREMENT:

Complete delivery shall be within two (2) weeks upon receipt of the Notice to Proceed.

VI. TERMS OF PAYMENT:

A one-time payment will be given after the complete delivery and acceptance, subject to the usual accounting and auditing rules and regulations of the PICCI.

VII. GENERAL CONDITIONS OF THE CONTRACT:

1. All prices quoted herein are valid, binding and effective at least One Hundred Twenty (120) calendar days from date of quotation.
2. AWARDEE shall be responsible for the source(s) of supplies and make deliveries in accordance with the schedule and specifications. Failure by the AWARDEE to comply with the same shall be ground for cancellation of the award.
3. AWARDEE shall pick up PO issued in his/her favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or email shall

constitute an official notice to the AWARDEE. Thereafter, if the PO remain unclaimed, the said PO shall be sent by messengerial service to the AWARDEE at the latter's expense. To avoid delay in the delivery of the requesting agency's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.

4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a NTP but fails to deliver the required product/s within the time called for in the same order, shall be extended a maximum of fifteen (15) calendar days under liquidated damages to make good his/her delivery.
5. All deliveries by the suppliers shall be subject to inspection and acceptance by the PICCI.
6. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages.
7. Supplier shall guarantee that all deliveries shall be free from defects. Any defective item(s)/product(s), therefore which may be discovered by the PICCI within three (3) months after acceptance of the same, shall be replaced by the supplier with seven (7) calendar days upon receipt of a written notice to that effect.
8. A penalty of one tenth (1/10) of one percent (1%) of the total value of the product(s)/goods purchased shall be deducted for each day of delay in the delivery of the product(s)/goods ordered.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. All transactions are subject to withholding of creditable Value Added Tax (VAT) per Revenue Regulation No. 10-93.

REQUEST FOR QUOTATION

Date:
RFQ No. 2026-060

**TO: PHILIPPINE INTERNATIONAL CONVENTION CENTER, INC.
ROXAS BLVD., 1307 PASAY CITY**

Sir/Madam:

After having carefully read and accepted the Terms of Reference, I/we submit our documentary requirements and quotation/offer as follows:

Item No.	Qty.	Unit	ITEM/DESCRIPTION	Unit Price	Total Amount VAT Inclusive
1	2	BOX	Lancets, (100pcs. per box)	₱ _____	₱ _____
2	10	PACK	Methyl Salicylate Patch 10s, (Salonpas or equal) 10 patches/pack	₱ _____	₱ _____
3	34	BOTTLE	Methyl Salicylate/ Menthol Crystals - Eucalyptus Oil, Topical, 10ml (White Flower or equal)	₱ _____	₱ _____
4	3	BOTTLE	Methyl Salicylate Camphor + Menthol, (Omega Pain Killer Ointment or Equal) 120ml	₱ _____	₱ _____
5	18	PIECE	Sterilized Gauze Pad, pre-cut gauze, 4" x 4", (Mediplast or equal)	₱ _____	₱ _____
6	17	BOTTLE	Povidone-Iodine Wound Solution, 10% (Betadine or equal)	₱ _____	₱ _____
7	6	BOX	Blood Glucose Test Strips (25pcs. per Box), Compatible with Existing Glucometer – One Touch Select	₱ _____	₱ _____
8	30	PIECE	VapoRub, Pocket pack 10g (Vicks or equal)	₱ _____	₱ _____

9	100	PIECE	Wooden Tongue Depressor, sterile, 100s/box	₱ _____	₱ _____
10	1	PIECE	Forehead Thermometer, Infrared/Digital (battery included)	₱ _____	₱ _____
11	1	PIECE	Finger Pulse Oximeter Monitor, digital	₱ _____	₱ _____
12	284	PIECE	Aluminum hydroxide, magnesium hydrogen, Simeticone reformulated) (Kremil-S or equal)	₱ _____	₱ _____
13	150	PIECE	Ambroxol, 75mg, (Mucosolvan or equal)	₱ _____	₱ _____
14	100	PIECE	Betahistine Dihydrochloride 8mg, (Serc/Vert or equal)	₱ _____	₱ _____
15	150	PIECE	Butamirate Citrate, 50mg, (Sinecod Forte or equal)	₱ _____	₱ _____
16	90	PIECE	Calmoseptine Ointment, 3.5g per sachet	₱ _____	₱ _____
17	66	PIECE	Cetirizine Dihydrochloride, 10mg (Virlix or equal)	₱ _____	₱ _____
18	50	PIECE	Clonidine Hydrochloride, 75mcg (Catapres or equal)	₱ _____	₱ _____
19	222	PIECE	Dequalinium Chloride Lozenges, (Dequadine or equal)	₱ _____	₱ _____
20	97	PIECE	Dextromethorphan HCl + Phenylephrine HCL + Paracetamol, (Tuseran Forte or equal)	₱ _____	₱ _____
21	100	PIECE	Domperidone, 10mg/tab (Motilium or equal)	₱ _____	₱ _____
22	6	BOTTLE	Eye Drops/Ophthalmic Solution, Naphcon-A or equal	₱ _____	₱ _____

23	3	BOTTLE	Hexetidine Oral Antiseptic, 250ml (Bactidol or equal)	₱ _____	₱ _____
24	97	PIECE	Hyoscine N-butylbromine, 10mg, (Buscopan or equal)	₱ _____	₱ _____
25	436	PIECE	Ibuprofen Softgel Capsule, 200mg (Advil or equal)	₱ _____	₱ _____
26	585	PIECE	Loperamide Hydrochloride, 2mg (Diatabs or equal)	₱ _____	₱ _____
27	585	PIECE	Loratadine 10mg (Allerta/Clarityn or equal)	₱ _____	₱ _____
28	606	PIECE	Mefenamic Acid, 500mg, (Dolfenal or equal)	₱ _____	₱ _____
29	796	PIECE	Paracetamol, 500mg, (Biogesic or equal)	₱ _____	₱ _____
30	125	PIECE	Phenylephrine HCl Chlorphenamine maleate Paracetamol, 10 mg/2 mg/500 mg Tablet (Bioflu or equal)	₱ _____	₱ _____
31	301	PIECE	Phenylephrine HCl Paracetamol, (Neozep non-drowsy or equal)	₱ _____	₱ _____
32	150	PIECE	Phenylephrine HCl + Paracetamol, (Decolgen no-drowse or equal)	₱ _____	₱ _____
33	10	PIECE	Salbutamol nebulae, (Ventolin)	₱ _____	₱ _____
34	4	TUBE	Silver Sulfadiazine, Flammazine 1% cream	₱ _____	₱ _____
35	9	PIECE	Nasal cannula, (for Adult)	₱ _____	₱ _____
36	14	PACK	Cotton Balls (Regular), 100% pure cotton/hypoallergenic, 50pcs. per pack	₱ _____	₱ _____
37	28	PIECE	Elastic Bandage 3x5, (Mediplast or equal)	₱ _____	₱ _____

38	1000	PIECE	Face Mask, Surgical, Disposable	₱ _____	₱ _____
39	1	PIECE	Glucometer, (One Touch Select Plus)	₱ _____	₱ _____
40	15	PIECE	Micropore First Aid Tape, (24mm x 5mm) (Nexcare or equivalent)	₱ _____	₱ _____
41	6	BOTTLE	Isopropyl Alcohol 70% solution, 500 ml (GreenCross or equal)	₱ _____	₱ _____
TOTAL AMOUNT ₱ _____					
VAT Inclusive					

We undertake, if our quotation is accepted, to deliver the item/s in accordance with the delivery schedule specified in the Schedule of Requirements.

We acknowledge that PICCI reserves the right to accept or reject any and all others, annul the procurement process, and refuse to make an award, without thereby incurring any liability to the affected offerors.

Signature over Printed Name

Position/Designation

Name of Company: _____

Address: _____

Office Telephone No./s: _____ Fax No: _____

Email Address/es: _____ Mobile No.: _____

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